

**Pebworth Parish Council**  
**Minutes of the Ordinary Parish Council Meeting held**  
**At the Village Hall, Pebworth on Monday 3<sup>rd</sup> April 2023**

**Present:** Councillors: Richard Weller (Chairman), Simon Shiers, Denise Meynell, James Pearson, John Hyde, Sam Parkins & David Cranage

**In attendance:** County Councillor Adams (19:30) District Councillor Thomas Havemann-Mart, Mrs D Bowles (Clerk)

**Also in attendance:** 13 members of the public.

<b>1.</b>	<b>Apologies Considered for Absence:</b> None
<b>2.</b>	<b>Register of Interests:</b> <b>Disclosures of Interests:</b> Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. <b>None declared</b>
<b>3.</b>	<b>Open Forum:</b> The Chairman suspended the formal meeting for the Ward Members and public participation. <b>a)</b> 13 members of the public were in attendance: <ul style="list-style-type: none"> <li>- Query raised regarding the non-acceptance of a bus pass on the 9.15am bus to Stratford Upon Avon. Although bus passes are only valid from 9.30am a concession had previously been in place for residents to use these for the 9.15am bus; there has been a change in bus companies and a resident was recently told they had to pay. County Councillor Adams to investigate.</li> <li>- To provide background and answer any questions regarding the planning application to be discussed under agenda item 6d.</li> <li>- To speak in support of the planning application (agenda item 6d)</li> </ul> <b>The Chairman closed the open forum and reconvened the meeting at 19:20</b>
<b>4.</b>	<b>Ward Member's Report:</b> District Councillor Havemann-Mart reported: <ul style="list-style-type: none"> <li>- A UK Government service, Emergency Alerts will be tested nationally on Sunday 23 April; this will warn if there's a danger to life nearby by sending an alert to a compatible mobile device in an emergency situation such as severe flooding, fires, and extreme weather. More information can be found at the following link: <a href="https://www.gov.uk/alerts">https://www.gov.uk/alerts</a></li> <li>- 250 alternative scheme fuel payments for those who have not yet been paid £400 towards their energy bills have been made for Wychavon. The scheme covers park homes, houseboats and care homes.</li> <li>- A new community facilities map is now active. The map provides an index and interactive map of some of the district's physical assets, including community halls, education, food provision, health and wellbeing, information and support, parks and open spaces, sports facilities, and youth provision. This can be accessed via the Wychavon website.</li> </ul> <p>As this may be the last meeting District Councillor Havemann-Mart will be attending for Pebworth, Cllrs thanked him for all his help and support.</p> <p>County Councillor Adams' report is appended to the minutes below. He reminded all residents to clear the leaves from gullies to avoid flooding.</p>
<b>5.</b>	<b>Acceptance of Minutes:</b> The Minutes of the Ordinary Parish Council Meeting held on Monday 6 <sup>th</sup> April at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
<b>6.</b>	<b>Planning Matters:</b> <ol style="list-style-type: none"> <li>a) <b>W/23/00507/FUL</b> Location: Land at (OS 1196 4875), Dorsington Road, Dorsington, Pebworth Description of Proposal: Change of use of abandoned dwellinghouse to a holiday home, resurfacing existing drive and associated works. Following discussion, it was decided to respond "No comment".</li> <li>b) <b>W/23/00503/HP</b> Location: 14 Middlesex, Pebworth Road, Ullington, Pebworth, Stratford Upon Avon, CV37 8XF Description of Proposal: Hobby workshop (part retrospective). Following discussion, it was decided to respond "No comment".</li> <li>c) <b>W/23/00550/HP</b> Associated Ref:W/23/00551/LB Location: Broad Marston Manor, Broad Marston Road, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XY Description of Proposal: Proposed single-storey extensions to rear to provide garden room and rear access, and extension to kitchen. Following discussion,</li> </ol>

	<p>it was decided to respond “No comment”.</p> <p>d) <b>W/23/00597/OUT</b> Location: Fibrex Nurseries, Stratford Road, Pebworth, Stratford Upon Avon, CV37 8XP Description of Proposal: Outline application for the erection of 14 dwellings. Following discussion Members support the following comments: “The Parish Council notes that this is the preferred site for the allocation of housing within Pebworth Parish Neighbourhood Plan and the outline planning application meets many of the conditions set out in that plan.</p> <p>The Planning Statement including Design and Access and Energy on page 4 states:</p> <p>1.7 In regard to flood risk, there is an existing water course running along the boundary to the east between the site and Honeybourne Road. The Environment Agency’s fluvial flood zone mapping shows that the site lies within Flood Zone 1 (lowest probability of flooding). While there are no known issues in the site itself, the EA surface water flood mapping does indicate there are areas of risk along Honeybourne Road and in adjacent fields at various points along its length which could be attributed to the watercourse.</p> <p>However, the Pebworth NDP refers extensively with photographs to the 1998, and 2007 flood events in Elm Close and Friday Street which are a few hundred metres downhill (pages 19-21 paras 2.29-2.3)</p> <p>Para 2.3 states: All this evidence highlights the importance of considering flood risk at the design stage of development. It is critical that any development takes account of the existing extent of flooding and achieves betterment to assist in reducing the risk of flooding in the parish. Consideration should be given not only to the immediate vicinity of development to reduce surface water run off and to mitigate against any fluvial flood risk, but also to any impact to lower lying parts of the parish and land further downstream. All new development upstream of the flooding must be limited to predevelopment greenfield run off rates and where possible, seek further reductions.</p> <p>We note that an attenuation pond is proposed in the Flood Risk Assessment and Drainage Strategy by Noonan engineering.</p> <p>We ask that planning officer take special care to ensure that the development will deliver a reduction in surface water run-off in view of the history of flood events referred to.”</p> <p>e) <b>22/03664/REM &amp; 23/00138/VARY</b> - Submission of Reserved Matters application (internal access, appearance, landscaping, layout and scale) for 60 Affordable dwellings, including all associated works which includes a substation, pursuant to planning permission 23/00138/VARY and variation of conditions 3, 7,8,9,13, 19 and 24 of outline planning permission 20/02745/OUT (Outline application for the erection of up to 60 dwellings with all matters reserved (appearance, landscaping, layout and scale) except access (to be determined) including demolition of existing dwelling and scrap yard buildings and associated works. - date of decision: 25/08/2021) to seek approval for changes to the approved parameters plan (condition 3), changes to the parameter plan reference in existing conditions (conditions 7, 8, 9 and 13), changes to the external ambient noise levels to be adhered to (condition 19) and changes to the referenced flood risk assessment relating to surface water drainage (condition 24) at Airfield House (including Part Of Former Scrap Yard), Campden Road, Lower Quinton, Stratford-upon-Avon CV37 8LL. Following discussion, it was decided not to comment.</p> <p><b>Decisions:</b></p> <p>f) <b>W/22/01704/FUL</b> Change of use of agricultural building to a short term holiday let and resurfacing drive. Location: Crabtree Farm, Dorsington Road, Dorsington, Pebworth, Stratford Upon Avon, CV37 8AP. <b>Application approved subject to conditions.</b></p> <p>g) <b>W/23/00032/HP</b> Replacement two storey rear extension Location: Orchard Rise, Back Lane, Pebworth, Stratford Upon Avon, CV37 8XA. <b>Application approved subject to conditions.</b></p>
7.	<p><b>Finance:</b></p> <p>a) Council noted there had not been any payments made since the last meeting.</p> <p>b) Council approved the schedule of payments to be made by internet banking as appended to the minutes.</p> <p>c) Council approved the payment of the Parish Games invoice when received.</p> <p>d) Consideration was given to the fourth quarterly bank reconciliation, account balances and income and expenditure budgets. These were agreed by all Members.</p>

	e) Clerk had received an email from the Mowing Contractor requesting Members consider a 6% increase in the amenity and mowing contract charges due to the unprecedented increases in fuel costs. Following consultation via email Members <b>resolved</b> to accept this increase.
<b>8.</b>	<b>Council &amp; Community Matters:</b> a) Members noted Persimmon has agreed to the purchase of 2 bins. Cllr Hyde met with Phil Childs of Worcestershire County Council to agree the positioning although Persimmon has queried one of these which the Clerk is attempting to resolve. b) Members <b>resolved</b> to pay for the domain renewal of the village website. Invoice to be forwarded to Clerk. c) Members <b>resolved</b> that benches/picnic tables to be created from the old wooden play equipment, along with vegetable beds for the school. PIB will take the lead with this.
<b>9.</b>	<b>Pebworth in Bloom:</b> Lengthsman to carry out remedial works to Front St.
<b>10.</b>	<b>The Close &amp; Recreation Field</b> <b>Members noted:</b> a) The Purchase Order has been issued to Kompan and the Contracts Meeting has taken place. The Village Hall committee has approved the contractor using the car park and maintaining the security by locking the gate. b) The annual inspection of the Recreation Field has taken place ( <i>emailed 27.3.23</i> ). Cllr Hyde has removed the nets from the 5-a-side goalposts. c) Clerk to contact Doe Sports regarding the tennis net. It was <b>resolved</b> to agree a maximum sum of £600 for Clerk to be able to place the order.
<b>11.</b>	<b>Cemetery:</b> Members noted the annual audit has taken place.
<b>12.</b>	<b>Allotments:</b> All invoices have now been paid.
<b>13.</b>	<b>Street Lighting:</b> Clerk awaiting update regarding streetlight on Elm Close.
<b>14.</b>	<b>Highway Matters:</b> a) Members noted the Clerk has reported the footway issue on Front St. (Reference #16758). Response received stating the bank has subsided naturally; the footway is edged and the area will continue to be monitored as part of the routine cyclic safety inspection. It was <b>resolved</b> for the Lengthsman to carry out these works with the Parish Council footing the bill to a maximum of £300 as per agenda item 9. b) Query regarding drainage ditch that has collapsed on the culvert approaching Ullington crossroads. Cllr Hyde to investigate.
<b>15.</b>	<b>Lengthsman/Handyman Future Tasks:</b> It was reported ivy on Back Lane wall by Rainbows Farm entrance and the school is damaging the wall. To remove the ivy. The VAS data was noted and is appended to the minutes.
<b>16.</b>	<b>Public Rights of Way:</b> Nothing to report.
<b>17.</b>	<b>Policies:</b> It was <b>resolved</b> to accept the adoption of: a) a Zero Tolerance Policy b) a Media Policy
<b>18.</b>	<b>Matters Raised by Members:</b> The following matters were raised by Council Members for consideration for future agendas: None
<b>19.</b>	<b>Date of Next Meeting:</b> Council confirmed the dates of: the Annual Parish Meeting on Monday 24 <sup>th</sup> April the Annual Council Meeting on Monday 15 <sup>th</sup> May. the next Ordinary Parish Council Meeting on Monday 5 <sup>th</sup> June 2023 all at 7.00pm at the Village Hall, Pebworth. <b>As there is not an Ordinary meeting in May, it was agreed that any regular monthly invoices requiring payment be approved via email by Chair or Vice-Chair. These payments to then be retrospectively approved in September.</b>
<b>20.</b>	<b>Closure of Meeting:</b> The Chairman closed the meeting at 20:35 hrs

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

**FINANCE**Verified & Confirmed Account Balances as at 31<sup>st</sup> March 2023.

Treasurers Account	5,496.87
Business Bank Instant	37,736.16
Total	43,102.63

**APPENDIX A**

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	****		****
BACS	Mrs D Bowles	Clerk's Salary & Expenses	****		****
BACS	Mr J Hyde	Lman Works	103.60		103.60
BACS	Rospa	The Recreation Inspection	140.40	23.40	117.00
DD	Nest	Clerk's Pension	54.76		54.76
DD	Ionos	Email	6.00	1.00	5.00
DD	O2	Mobile Phone	14.74	2.46	12.28
DD	Yu Energy	Streetlight Energy	42.37	2.02	40.35
DD	Yu Energy	Streetlight Energy	202.90	9.66	193.24

**APPENDIX B – VAS DATA****VAS Information**

Back Lane

Location/Name: Incoming

Speed Intervals 5 MPH

Time Intervals Instant

Traffic Report From 21/03/2023 11:00:00 through 03/04/2023 10:59:59

85th Percentile Speed 33.3 MPH

85th Percentile Vehicles 4020 Max Speed 50 MPH on 28/03/2023 02:50:00

Total Vehicles 4729

**Volumes - weekly counts**

	Time	5 Day	7 Day
Average Daily		367	337
AM Peak	10:00	28	27
PM Peak	04:00	41	34

**Speed**

Speed limit : 30

85th Percentile Speed 33.3

50th Percentile Speed: 26.8

5 MPH Pace Interval: 25.0 to 30.0 MPH

Average Speed: 26.45

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
<b>Count over limit</b>	155	191	227	251	263	168	139
<b>% over limit</b>	33	30.4	28.7	27.9	29.6	29	29.4
<b>Avg Speeder</b>	34.1	34	33.9	33.8	33.8	34.3	34.4
<b>Avg Speed</b>	21.9	19.7	19.4	18.9	19.4	20.7	21.5

Honeybourne Road

Location/Name: Incoming

Speed Intervals 5 MPH

Time Intervals Instant

Traffic Report From 06/03/2023 10:00:00 through 13/03/2023 09:40:00

85th Percentile Speed 43.9 MPH

85th Percentile Vehicles 4920 Max Speed 70 MPH on 13/03/2023 09:40:00

Total Vehicles 5788

#### Volumes - weekly counts

	Time	5 Day	7 Day
Average Daily		368	367
AM Peak	08:00	31	27
PM Peak	03:00	33	32

#### Speed

Speed limit : 30

85th Percentile Speed 43.9

50th Percentile Speed: 35.8

5 MPH Pace Interval:325.0 to 40.0 MPH

Average Speed: 35.67

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
<b>Count over limit</b>	779	674	606	599	676	586	531
<b>% over limit</b>	76.1	76.2	77	78.7	77.7	75.9	76.8
<b>Avg Speeder</b>	39.3	39.3	38.8	38.6	39.1	38.5	38.8
<b>Avg Speed</b>	30.1	29.6	29	28.9	28.9	27.6	28.4