

Pebworth Parish Council
Minutes of an Ordinary Meeting of the Parish Council held
At the Village Hall, Pebworth on Monday 4th April 2022

Present: Councillors: Richard Weller (Chairman), Denise Meynell, James Pearson & David Cranage

In attendance: County Councillor Adams, Mrs D Bowles (Clerk)

Also in attendance: 3 members of the public.

237.	Apologies accepted for absence: Cllrs Shiers & Hyde
238.	Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared
239.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) Three members of the public were in attendance: <ul style="list-style-type: none"> - Information was provided regarding the cattery business which is to be discussed under agenda item 242e. Cllrs gave their thanks. - It was confirmed that the portable VAS has been ordered and the poles are due to be installed this month. - Query was raised regarding a boundary change and Meon Vale – the Parish Council is unaware of any changes at the present time. - A representative from Meon Vale Support provided an update regarding community facilities. She asked whether the Parish Council would be interested in joining them in helping with this. Members thanked her for providing such detailed information. b) District Councillor Havemann-Mart was not in attendance. The Chairman closed the open forum and reconvened the meeting at 19:35
240.	Ward Member's Report Not in attendance at this time.
241.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Monday 7 th March 2022 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
242.	Planning Matters <ul style="list-style-type: none"> a) W/22/00318/FUL Location: Long Barn, Friday Street, Pebworth, Stratford Upon Avon, CV37 8XW Description of Proposal: Change of use from agricultural to garden use and single storey extension to existing garage. Following discussion, the Council has no comments on the application. b) W/22/00623/HP Location: Windyridge, Buckle Street, Honeybourne, Evesham, WR11 8QQ Description of Proposal: New doors at first and second floors into existing end elevation with balcony at first floor. Following discussion, the Council has no comments on the application. c) 20/00606/REM Location : Long Marston Airfield, (predominantly The South Eastern Corner), Campden Road, Lower Quinton CV37 8LL. Proposed: Submission of Reserved Matters (internal access, appearance, landscaping, layout and scale) for a Community Hub (containing Class E(a) (retail) and Class E(f) (Nursery) and Class F.2(b) Community Building uses), and Employment Hub (Class E(g)(i) Offices), including all associated works, pursuant to planning permission 14/03579/OUT (Outline application (with all matters reserved (access, appearance, landscaping, layout and scale) for future determination) for the erection of up to 400 dwellings (Class C2/C3), up to 4,000m2 employment hub (Class B1(a)-(c)) and a community hub (Class A1-A5/B1(a)/C3/D1/D2). Provision of new open space including parks and amenity space. Upgrading of existing access junction and provision of new emergency access off Campden Road and associated infrastructure, engineering and landscaping works including a new pedestrian/cycle link from Campden Road to the Stratford Greenway, sustainable urban drainage systems and all ancillary enabling works including demolition of existing buildings and structures) dated 28th February 2017. Clerk to contact Meon Vale Support for information. d) W/22/00659/HP Location: The Birches, Friday Street, Pebworth, Stratford Upon Avon, CV37 8XW Description of Proposal: Erection of garage and log store. Following discussion, the Council has no comments on the application. e) W/22/00765/FUL Location: Low Furrow Cattery At, Lower Furrow Farm, Dorsington Road, Dorsington, Pebworth, Stratford Upon Avon, CV37 8AP Description of Proposal: Extension to existing Cattery building

	<p>for creation of additional 16 pens. Following discussion, the Council has no objection on the application.</p> <p>Decisions:</p> <p>f) 21/03004/HP - Proposal: Extension to side elevation (amendment to planning permission 21/01426/HP). Location: Southbyre, Priory Barns, Priory Lane, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XZ. Application approved subject to conditions.</p> <p>: W/22/00659/HPProposal: Erection of garage and log store. Location: The Birches, Friday Street, Pebworth, Stratford Upon Avon, CV37 8XW</p>																								
243.	<p>County Councillor Adams joined the meeting at 19:50. The Chairman once again suspended the formal meeting at 19:50 to receive County Councillor Adams's report which is appended to the minutes.</p> <p>Flooding was discussed and Cllr Cranage will attend the West Midlands Flood Resilience Zoom meeting on 6th April to find out about the possibility of setting up a flood group and report back to the Parish Council.</p> <p>The Chairman closed the open forum and reconvened the meeting at 20:05</p>																								
244.	<p>Finance:</p> <p>a) Council noted the Clerk's report on payments made since the last meeting.</p> <table border="1"> <thead> <tr> <th>PAYMENT</th> <th>PAYEE</th> <th>DETAILS</th> <th>TOTAL</th> <th>VAT</th> <th>NET</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Cut Price Wholesale</td> <td>Jubilee Spoons</td> <td>261.36</td> <td>43.56</td> <td>217.8</td> </tr> <tr> <td>BACS</td> <td>Candela Lighting</td> <td>Lighting Upgrade</td> <td>14482.44</td> <td>2413.74</td> <td>12018.70</td> </tr> <tr> <td>BACS</td> <td>Wrights of Campden</td> <td>Deposit Stone Plaque</td> <td>562.5</td> <td>93.75</td> <td>468.75</td> </tr> </tbody> </table> <p>b) Members noted the new NALC pay rates.</p> <p>c) Members noted the S137 limit for 2022/23 has been announced as £8.82. This is an increase from the current year at £8.41.</p> <p>d) Consideration was given to the fourth quarterly bank reconciliation, account balances and income and expenditure budgets. These were agreed by all Members.</p> <p>e) Council approved the schedule of payments to be made by internet banking as appended to the minutes.</p>	PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET	BACS	Cut Price Wholesale	Jubilee Spoons	261.36	43.56	217.8	BACS	Candela Lighting	Lighting Upgrade	14482.44	2413.74	12018.70	BACS	Wrights of Campden	Deposit Stone Plaque	562.5	93.75	468.75
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245.	<p>Council & Community Matters:</p> <p>a) Cllr Parkins proposed that a Facebook page be set up for the Parish Council. It was resolved that Cllr Parkins set this up and for the Clerk & Cllr Parkins to be the administrators.</p> <p>b) Members noted The Masons Arms has been added to the List of Assets of Community Value under the Community Right to Bid. This listing will expire on 21st March 2027.</p> <p>c) Cllr Pearson has contacted Persimmon homes regarding a noticeboard on the new Meon Vale estate and is awaiting a response.</p> <p>d) Members noted the poles for the new VAS are due to be installed during April. Clerk to contact Highways to seek advice on installing further poles to the entrances to the village.</p> <p>e) Members noted the Charter Contract has been completed once again with priorities remaining the same – Speeding, Anti-Social Behaviour & Thefts following consultation via email. The way forward regarding anti-social behaviour was discussed. Cllr Weller to speak with PC Matt Beards.</p> <p>f) Members resolved to support the funding of the Parish Games up to the value of £150.</p>																								
246.	<p>Mowing Contract:</p> <p>a) Clerk had received an email from the Mowing Contractor requesting Members consider a 5% increase in the amenity and mowing contract charges due to the unprecedented increases in fuel costs. Following consultation via email Members resolved to accept this temporary increase however this is to be monitored.</p> <p>b) Clerk commented on the high standard of mowing in the cemetery. Members requested that thanks be sent to the new contractor.</p>																								
247.	<p>Pebworth In Bloom:</p> <p>Clerk to contact PIB to find out what their intentions are regarding the grass around the Queen's Canopy and where the plaque is to be situated.</p>																								
248.	<p>Queen's Platinum Jubilee:</p> <p>Cllrs Weller & Pearson had a good meeting regarding the Queen's Platinum Jubilee.</p> <ul style="list-style-type: none"> - Clerk to request Limebridge Rural Services mow and collect the grass on The Close leading up to the Jubilee weekend. - Clerk to seek advice from insurance company re level of cover. - Clerk to request £128 grant from Wychavon District Council. - Clerk confirmed the receipt of the Jubilee spoons. 																								

249.	The Close & Recreation Field a) Members noted trim trail equipment is now installed on the Recreation Field. b) Cllrs Weller & Pearson to update regulations for The Close & Recreation Field for the May meeting. c) Members noted Clerk & Cllr Parkins attended the information session regarding the Community Legacy Grant for The Close. An initial notification has been sent out via email, noticeboards, Pebworth Village Facebook page and on the play equipment itself. Clerk & Cllr Parkins has also consulted with parents/carers outside the school gates. A good level of feedback has been received and a further consultation questionnaire will be sent out via fliers to be delivered to every house. Cllr Pearson has a meeting on Thursday with Kompan for ideas. Cllr Weller suggested that recycled equipment may be able to be used. Accessible equipment is also being researched. Box to be placed outside the village hall for responses to be returned. It was resolved that the old wooden play equipment be donated to PIB to make bat boxes etc.
250.	Cemetery: a) Members noted Clerk has carried out an audit on the newer part of the Cemetery. b) Members noted there are several loose headstones and considered action to take. Clerk to contact the grant holders requesting they arrange for repairs to be carried out. Clerk to report back to May meeting. c) Clerk advised that there is not a rule for the placing of headstones over joint burials. This was considered and it was resolved that headstones are placed at the head of the first family member and not over a joint grave. d) Clerk to place notice re loose headstones at the entrance to the Cemetery.
251.	Allotments: Four payments have been received. Clerk confirmed she will be sending the invoices to remaining allotment holders.
252.	Streetlighting: a) Clerk confirmed the quote from Candela Lighting came in at £12,018.70. To secure the price, it was necessary to issue the PO and pay the invoice immediately. This was approved by Members via email and invoice paid. b) Cllr Cranage queried the streetlight timings. Members to check and report back to the May meeting.
253.	Highway Matters: a) Members noted the poles for the new VAS are due to be installed during April
254.	Lengthsman/Handyman Matters: a) Lengthsman confirmed the following jobs have taken place: - Grating cleared on the bridge at The Close - MUGA bin emptied as excess rubbish had accumulated The Lengthsman has requested that the Parish Council provide a small skip as there is too much rubbish to take to the local waste collection site without a carrier license which he does not hold. It was resolved for Clerk to order a small skip.
255.	Public Rights of Way: Nothing to report.
256.	Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas: No matters raised.
257.	Date of Next Meeting: a) The date of the Annual Parish Meeting will take place on Monday 25 th April 7pm at the Village Hall, Pebworth b) The date of the Annual Council Meeting will take place at 7pm on Monday 9 th May 2022 at the Village Hall, Pebworth, directly followed by the Ordinary Parish Council meeting.
258.	Closure of Meeting: The Chairman closed the meeting at 21:40 hrs

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances as at 31st March 2022

Treasurers Account	2,888.03
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Business Bank Instant	38,641.81
Total	41,529.84

Appendix A

PAYMENT	PAYEE	DETAILS	TOTAL
BACS	HMRC	Clerk & P C Tax & NIC	231.81
BACS	Mrs D Bowles	Clerk's Salary & Expenses	****
BACS	Wicksteed	Installation of trim trail	7267.56
BACS	M Parkinson	Cemetery Contract	396.00
DD	O2	Mobile Phone	13.20
DD	NEST	Clerk's Pension	38.99
DD	Yu Energy	Streetlight Energy	36.24
DD	Yu Energy	Streetlight Energy	205.16
DD	1&1 IONOS Ltd	Ionos Email	4.80

County Councillor Report – Pebworth
Month: April 2022
Prepared by Alastair Adams
Littletons Division, Worcestershire County Council

Dear All,

I wish you a very happy Easter.

At this time of the year, hedges, and trees are all growing so fast, so can I ask you to be considerate and check your hedges or shrubs do not overhang your boundary and are not causing an obstruction to public places. See notice below

OVERGROWN HEDGES & VERGES

This is a problem that is raised in the meetings of Parish Councils around the county.

The owner or occupier of a property has a legal responsibility (Highway Act 1980) to ensure that the ‘public highway’ adjacent to a property is not obstructed by vegetation from their property, e.g. overhanging growth from a tree, hedge, or vegetation that has been allowed to grow into the public highway. The ‘public highway’ is defined by law as consisting of any verge, footway, carriageway, bridleway, or footpath that is maintained at public expense and over which the public has a right of way.

The requirements:-

Although the Highways Act 1980 doesn’t specify any actual measurements for overhanging vegetation, the requirement should be met by:

- For pedestrian areas, minimum headroom of 2.3m (7ft 6 inches).
- For carriageway and an area immediately adjacent to it (for a distance of 0.45m (1ft 6 inches)) minimum headroom of 5.2m (17ft).
- In both cases, all the vegetation should be cut back vertically.

Thank you from the Highways Team.

Update on Home for Ukraine Support in Worcestershire

Council leaders across the county have pledged to welcome Ukrainian guests with a ‘One Worcestershire’ approach, confirmed by a joint statement of support:

“The situation in Ukraine has shocked us all locally, nationally and internationally and our thoughts are with all those who have been affected.

“As Leaders of the seven councils across Worcestershire, we have unanimously pledged to support in as far as we are able, those arriving to our County from Ukraine with a One Worcestershire approach.

“We’d like to thank residents across Worcestershire for their continuing support.”

Worcestershire County Council and the six District/Borough Councils are working together with local communities to ensure the county can offer the best experience to those arriving from Ukraine.

Nationally, over 150,000 people registered as Sponsors in the first few days and it will take some time for the Government to work through the detail and match families to potential homes and share this information with relevant councils.

There is a lot already being done to ensure the county is ready for guests to arrive. The role of the District/Borough Councils is to carry out checks on the suitability of the accommodation and the welfare of the Ukrainians. This includes providing emergency funding support for each person. The council will also help them to claim Universal Credit or other relevant benefits, if required as well as provide the £350 a month ‘thank you’ payment to sponsor households.

We would like to ask for your support to encourage anyone who feels they are able to support in any way to go through the Worcestershire website <https://www.worcestershire.gov.uk/here2help> and fill out the ‘offer of help’ form.

There is specifically a request for those individuals, organisations or services who are in a position to provide practical/emotional support and translation support and are not already registered on the Community Services directory, to register online as soon as possible.

When the guests start to arrive, we will be working closely with them and their sponsor families to understand what additional support they may need in terms of donations from residents and businesses.

Libraries in each district have also become hubs for residents to find trusted information about how they can help, access a wide variety of information and will also be locations where Ukrainian families can meet and use our services and we have increased our stock of books that will be useful for our Ukrainian guests.

COVID-19 Update

On 18th March , the government announced the final relaxation of COVID restrictions as follows;

“When you arrive in England from abroad you do not need to take any COVID-19 tests or fill in a UK passenger locator form.”

For more details on travel see <https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19#full-publication-update-history>

COVID statistics do show there is an increase in the number of people having the disease but very few people are being hospitalised because of the success of the vaccination programme. However, please be careful and follow the guidelines and stay safe. See link for full details of Government’s advice <https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

Further information on the number tested positive with COVID is available on the link below:
<https://www.gov.uk/government/publications/covid-19-track-coronavirus-cases>

In Pebworth & Littletons and surrounding area see below



Highways:

Spring is the season for road patching and surface dressing, so please check <https://one.network/> to see all the temporary road closures on a regular basis. Please note although One.Network may say a road is shut for up to 2 weeks for resurfacing, this is because the work is weather dependent so the legal permit that closes a road will cover more days than is required to be on the safe side. Also once the road has been re-surfaced, the road sweepers need to clean the road of surplus stones. And then the white lines and road markings need to be painted onto the new surface. In the majority of cases the road is only closed for one or 2 days for patching and surface dressing, and then a few hours for the road sweeping and line painting.

- 1. Full pavement resurfacing along Broad Marston Rd from the Mason Arms to the Old Fire Station** – Good news, works are planned to start on 29th April – see the stretch of pavement being resurfaced below. Broad Marston Rd closed from 29th April to 16th May. Residents access will be maintained at all times.



- 2. Steps Front Street, Pebworth** – these are to be re-built with Blue Lias stones and the work is planned to start 5th May 2022. Front Street closed from 5th May to 13th May. Residents access will be maintained at all times
- 3. High Street, Honeybourne closed 11 April to 22 April for Severn Trent Mains for new water mains**
- 4. Back Lane closed** - emergency work permit has been issued to Severn Trent to repair a water leak at the above location. 2nd to 6th APRIL.

As always, if you have any issues on any Highways matters, please report it on the WCC website
http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Queen’s platinum Jubilee celebrations

For more information and how to organise road closures for street parties free of charge, see <https://www.wychavon.gov.uk/community-and-living/the-queen-s-platinum-jubilee>

County Council Divisional Fund

The new Divisional Fund starts on 1st April so applications are invited from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me.

STOP PRESS

Pebworth Village Hall Ukraine Aid Variety Concert on the 9th April with all proceeds to Dec Ukraine Humanitarian Appeal run by Action Aid.

Flood Alleviation

1. **Stratford Rd** – County and District Council engineers visited Stratford Rd on 28th March to look at further improvements; It was agreed that
 - a. 4 extra gullies would be added at the approaches to the bridges.
 - b. The bank at the entrance to Middle Barn was being eroded and earth being washed in to the gullies and silting them up so options to be investigated to stop this occurring – possible wall
 - c. Network Rail was contacted to clear the grate where the highways drain goes into the brook which flows towards Mickelton Rd, Honeybourne
 - d. The local farmer was contacted to remove the fallen tree in the brook which was in his field
 - e. Drain Jetting Services will visit Badhams and clear the culvert behind the garage which leads into the road drainage system, and map the services.
 - f. Investigate the broken clay pipe in the bank by the entrance to Middle Barn
 - g. Clear ditch between bridges.
 2. Reminder to keep gullies clear of debris, and ditches and brooks clear of obstacles
- Photo of the brook by the village hall – parish lengthsman has now cleared.**



Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org