

Pebworth Parish Council
Minutes of the Annual Council Meeting of the Parish Council held
At the Village Hall, Pebworth on Monday 5th December 2022

Present: Councillors: Richard Weller (Chairman), James Pearson, John Hyde (left 20:10), Sam Parkins & David Cranage

In attendance: District Councillor Thomas Havemann-Mart, Mrs D Bowles (Clerk)

Also in attendance: 17 members of the public.

1.	Apologies Considered for Absence: Cllrs Meynell & Shiers
2.	Register of Interests: Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared
3.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) 17 members of the public were in attendance: - Concerns raised regarding the planning applications to be considered under agenda item 6c - 5 new dwellings at New Buildings Farm and 6b – 5 new dwellings at Elm View - Concerns were also raised regarding the planning application considered at the November meeting – Walnut Tree Cottage, Front St. Residents were advised to make comments via Wychavon District Council. Clerk to query why notices haven't been placed on telegraph poles etc. b) District Councillor Havemann-Mart was in attendance. c) County Councillor Adams was not in attendance. The Chairman closed the open forum and reconvened the meeting at 19:55
4.	Ward Member's Report: District Councillor Havemann-Mart's report is appended to the minutes.
5.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Monday 8 th November at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
6.	Planning Matters: Considered: a) 20/02315/FUL - Phase 1A, Long Marston Airfield, Campden Road, Lower Quinton, Stratford-upon-Avon – AMENDMENT. No comment. b) W/22/02416/FUL - Demolition of existing dwelling and construction of replacement dwelling plus two new dwellings, creation of new vehicular accesses and gardens, alterations and extension of retained outbuilding and all other associated works at Elm View, Chapel Road, Pebworth, Stratford Upon Avon, CV37 8XJ. Members considered this application. Cllrs Cranage & Pearson to produce a response to circulate to Members via email. c) W/22/01911/FUL - Full planning application for the demolition of agricultural buildings with Class Q consent and the erection of 5 dwellings at New Buildings Farm, Priory Lane, Broad Marston, Pebworth. Members considered this application. Cllrs Cranage & Pearson to produce a response to circulate to Members via email. Comments made from last meeting: d) W/22/02242/FUL Demolition of existing dwelling and outbuildings and construction of a replacement dwelling at Walnut Tree Cottage, Front Street, Pebworth, Stratford Upon Avon, CV37 8XQ. "Pebworth Parish Council would like to point out that the whole of the site falls within the Pebworth Conservation Area and any building should comply with the Design Policy (P3) of Pebworth Parish Neighbourhood Plan." Clerk to also add that the Parish Council supports the comments made by the Conservation Officer informing the Planning Department that this is one of the limited number of dwellings constructed entirely in Cotswold stone. Decisions: e) W/22/01748/HP Proposal: Existing Garage roof to be replaced to suit conversion ancillary to the enjoyment of the dwelling. Location: Ashford House, 5 Mill Field, Pebworth, Stratford Upon Avon, CV37 8UX. Application approved subject to conditions.

	f) 22/00024/CM (W/22/01244/CM) Proposed amendments to the operation of the existing scrap metal yard approved under planning permission Ref:18/000048/CM, including amendments to the annual operational throughput of waste materials on land at Long Marston Works, Long Marston Road, Long Marston, near Stratford-upon-Avon. Permission has been granted												
7.	<p>Finance:</p> <p>a) Council noted the Clerk's report on payments made since the last meeting.</p> <table border="1"> <thead> <tr> <th>PAYMENT</th> <th>PAYEE</th> <th>DETAILS</th> <th>TOTAL</th> <th>VAT</th> <th>NET</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Huck Nets</td> <td>Golf Net</td> <td>372.07</td> <td>62.01</td> <td>310.06</td> </tr> </tbody> </table> <p>b) Council approved the schedule of payments to be made by internet banking as appended to the minutes.</p> <p>c) Council noted the external auditor appointment for 22-23 for the 5 year period until 26-27 is PKF Littlejohn LLP.</p>	PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET	BACS	Huck Nets	Golf Net	372.07	62.01	310.06
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8.	<p>Council & Community Matters:</p> <p>a) An email had been received from a resident regarding parking outside the school and the damage being caused by vehicles driving on the verge opposite. Clerk had contacted Highways Department who advised that there may be the possibility of some low level post and rail fence being installed in the verge. County Cllr Adams to be consulted.</p> <p>Members noted:</p> <p>b) Steve Allard & Son have now advised they are unable to carry out any works on the Town Pool Car Park and have provided details of a company who may be able to help. Clerk has contacted the company and is awaiting a response.</p> <p>c) No response has been received from residents regarding Community Speed Watch or Neighbourhood Watch adverts in the Petrus & Piper.</p> <p>d) Wychavon District Council does not run a "Good Neighbour Scheme" and suggested residents interested in setting one up should look at Age UK who may be able to offer advice.</p> <p>e) Defib pack consisting of gloves, wipes, mask, scissors and razor has been put in the defib cabinet.</p> <p>f) Limebridge Rural Services investigated the ivy at Town Pool Car Park and confirmed any ivy in situ was not causing a problem with the wall.</p> <p>g) Results from Wychavon Parish Games.</p> <p>h) CALC Chairman & Executive Officer reports.</p> <p>i) Ditch clearance at The Close has taken place.</p>												
9.	<p>Pebworth In Bloom:</p> <p>Members considered the request to plant trees in the Recreation Ground. It was resolved for Clerk to advise the Parish Council would not like trees planted on the Broad Marston Rd side, however would be willing to allow some trees to be planted on the crop field edge. It was decided that it would be better for someone from the Parish Council/County Councillor Adams to meet with PIB to discuss.</p>												
10.	<p>The Close & Recreation Field</p> <p>Members considered the tenders received for the new equipment on The Close. It was resolved to show all 3 main images via social media for residents to express their preference. Cut-off date set for Friday 30th December.</p>												
11.	<p>Cemetery:</p> <p>Members noted a memorial stone has been laid in the name of Higginson.</p>												
12.	<p>Allotments:</p> <p>Nothing to report</p>												
13.	<p>Streetlighting:</p> <p>Members noted there is an issue with the night timer on streetlight 21. Candela has advised this is within the 12 month warranty period and will be replaced. The installation team will remove the PEC and install a temporary one in its place. This may be out of sync with the remaining streetlights and there is no lead time on the replacement until the defective part has been sent back to the supplier.</p>												
14.	<p>Highway Matters:</p> <p>Members noted:</p> <p>a) Clerk met with Barry Barnes who approved 3 sites for VAS poles – Stratford Road, Back Lane & Broad Marston Rd. Unable to install one on Dorsington Rd as there is not enough space from the 30mph sign to where the pole could be installed. VAS permits have been supplied for the 3 sites with a works order being placed for the new posts as well. Barry warned these could take some time to be installed.</p> <p>b) The bollard on Friday Street is also scheduled to be re-instated.</p>												
15.	<p>Lengthsman/Handyman Matters:</p>												

	New and outstanding Lengthsman/Handyman matters: Future Tasks: No tasks at present.
16.	Public Rights of Way: Nothing to report.
17.	Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas: a) No matters raised.
18.	Date of Next Meeting: Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 9 th January 2023 at 7.00pm in the Village Hall, Pebworth. Future dates: The first Monday of every month unless a Bank Holiday with no meeting in August. Dates still to be set for Annual Parish meeting, Annual Council meeting in May, along with the ordinary Council Meeting in May.
19.	Closure of Meeting: The Chairman closed the meeting at 21:05 hrs

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances as at 14th November 2022

Treasurers Account	7,554.63
Business Bank Instant	42,667.72
Total	50,222.35

Appendix A

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	181.87		181.87
BACS	Mrs D Bowles	Clerk's Salary & Expenses	****		****
BACS	Prior Garden Maint	Ditch clearance The Close	340.00	0.00	340.00
BACS	Budget Waste	Skip Hire - The Close	234.00	39.00	195.00
BACS	Pebworth Village Hall	Hire of Hall	22.00		22.00
BACS	Mr J Hyde	Lengthsman Works	158.30		158.30
DD	Nest	Clerk's Pension	40.44		40.44
DD	Ionos	Email	6.00	1.00	5.00
DD	O2	Mobile Phone	14.74	2.46	12.28
DD	Yu Energy	Streetlight Energy	43.70	2.08	41.62
DD	Yu Energy	Streetlight Energy	187.61	8.93	178.68

District Councillor Havemann-Mart's report:

I have spoken to the officer in charge of street sweeping and Pebworth is on a quarterly schedule, however there are no fixed dates as to when they visit basically if not directly contacted and requested (like when Pebworth in bloom judging is done) a site check is done at random Intervals to see if street sweeping is required if so the sweeper is sent.

Rough Sleeper Autumn Count for Wychavon

The annual rough sleeper evidence-based estimate took place on the evening of the 13 October into the morning of the 14 October 2022. Wychavon had eight rough sleepers that night which is an increase of five from the previous year. All eight were male and aged over 25 years of age. Six of the males were UK Nationals, one EU National and 1 non-EU National.

There has been an increase in rough sleepers across Wychavon due to unsuccessful accommodation placements of some of our most complex customers and an increase in rough sleepers with mental health and substance misuse issues. All rough sleepers identified on the night were known to the Outreach team, and we are already working to support them into accommodation.

This data has been ratified by Homeless Link, and submitted to the Department for Levelling Up, Housing and Communities.

Christmas Food Parcel collections

You may have noticed a new bin on the third-floor landing in the Wychavon offices. This bin is to collect any Christmas food parcels that staff can offer to the Community Cupboard.

All donations will be gratefully received, but in particular, they're trying to provide enough of the following items to give out as a Christmas treat to those who need it:

- Biscuits/shortbread tin
- Selection boxes
- Chocolate treats: Matchmakers, mints, Chocolate Oranges, Quality sweets
- Christmas cake
- Yule log
- Crisps eg pringles/Doritos/Walkers
- Crackers for cheese
- Twiglets
- Gravy granules
- Tin vegetables
- Tinned fruit
- Sponge pudding
- Tea/coffee small packets/jars

Referrals for the parcels will be from schools, early years and social services.

Wychavon Parish Games

This year's Wychavon Parish Games have now been completed. The points have been added up, and the winners announced at the presentation evening on Wednesday, 23 November at Bengeworth Club, Evesham.

The games combine a series of inter-parish/ward competitions where individual parishes compete against one another to win individual events. Over 700 players, across 25 parishes registered to take place in this year's games.

Cllr Alex Sinton, Chair of Wychavon, who presented the trophies to the winners, said: "As well as being home to such outstanding talent, we're lucky to have an amazing network of groups and individuals who come together as a community to celebrate games across the parishes.

"I am delighted to have been asked to present the trophies at The Wychavon Parish Games to recognise and reward the achievements and dedication of local people in our community."

Residents' Survey

Wychavon will be saying a big thank-you to everyone that completed the Annual Residents' Survey this year. More than 2,600 people in total took part across both councils this year to tell us what they think of our services and the local area.

The responses are being analysed and the full results will be shared in the new year.

**Parks update**

Phase 1 of the Workman Gardens timber retainer replacement has now been completed.

Work to install the footpath in St Richards, Evesham, from Fairfield Road to Forest Gate will commence on Monday, 28 November.

The planting of more than 40 trees has been undertaken across the parks.

Kind regards,
Cllr Thomas Havemann-Mart.
Honeybourne & Pebworth ward.
Wychavon District Council
good services, good value
Visit our website www.wychavon.gov.uk