

Pebworth Parish Council
Minutes of an Ordinary Meeting of the Parish Council held
At the Village Hall, Pebworth on Monday 6th December 2021

Present: Councillors: Richard Weller (Chairman), Denise Meynell, James Pearson, SJ Morrow, John Hyde & David Cranage

In attendance: District Councillor Thomas Havemann-Mart, Mrs D Bowles (Clerk)

Also in attendance: 3 members of the public.

149.	Apologies accepted for absence: Cllr Shiers
150.	Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared
151.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) Three members of the public were in attendance: <ul style="list-style-type: none"> • PIB informed Members that the trees for the Queen's Canopy have now been planted. The official opening ceremony will coincide with the Queen's Jubilee. They reassured Members that they will be maintaining the area. • The surface of the MUGA does not bounce very well. Whilst it was reiterated that it is a Multi-Use Games Area, Clerk was asked to investigate when the guarantee expires. • Query was raised regarding Honeybourne's VAS - Cllr Hyde has been unable to obtain any help from Honeybourne regarding this. Cllr Weller advised that the Parish Council is looking into the purchase of its own VAS. • Litter from the frog bin on The Close is escaping - this is due to high winds. To investigate replacing this at the next budget meeting. • District Councillor Havemann-Mart advised that the Asset of Community Value for The Mason's Arms is due to expire in February. He has requested a form to reapply for this. • Complaint regarding the noticeboard by the Church, request to clean it out. • The bin by the pub has been moved to across the road by the bus station. This is in a bad state of repair. District Councillor Havemann-Mart to investigate with WDC to replace this. • Discussions took place regarding Walnut Cottage which is in the conservation area. Cllr Weller suggested that this should be kept an eye on. b) County Councillor Alistair Adams sent his apologies along with a report (appended to the minutes) The Chairman closed the open forum and reconvened the meeting at 19:35
152.	To consider any matters in the Ward Member's reports circulated from County Councillor Alastair Adams & District Councillor Thomas Havemann-Mart District Councillor Havemann-Mart advised that another round of legacy funding will soon be opening. Cllr Pearson asked whether there was a possibility of a further amount to replace some of the wooden play equipment on The Close. Although he feels it is unlikely Pebworth will be allocated further funds District Councillor Havemann-Mart will look into this.
	It was unanimously agreed to bring item 169 forward so District Councillor Havemann-Mart could be present. Cllr Weller proposed to pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960 to discuss a confidential matters. This was unanimously agreed. The matter was discussed in full. Two Members are to put together a response which District Councillor Havemann-Mart will take forward.
153.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Monday 1 st November 2021 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
154.	Planning Matters To Consider: a) 21/000035/CM – Retention of existing facilities, operations and access at MRW Long Marston: the installation of a wash plant and associated infrastructure for the processing of inert materials, to produce recovered aggregate and soils; the relocation of the waste sorting shed, workshop permitted under 18/000048/CM, and the provision of a new site office at Long Marston Works, Long Marston Rd near Stratford Upon Avon, CV37 8AQ. The council has no objection or comments on the application.

	<p>b) 21/02400/LB – replacement of metal framed window to rear of The Old Post Office, Front Street, Pebworth, CV37 8XQ. The council has no objection or comments on the application.</p> <p>c) 21/02659/FUL – erection of dwelling house and associated development. Alternative design approved under planning permission ref W/09/01251/PN (variation of condition 7 of 21/01325/FUL) at land adjacent Blenheim Farm, Buckle St, Honeybourne. The council has no objection or comments on the application.</p> <p>d) 21/02785/CU - Change of use of the pod and the shed to ancillary residential accommodation associated with the dwelling house "Dutch Barn" and change of use of land to domestic use (retrospective) at the Dutch Barn, Crabtree Farm, Dorsington Road, Dorsington, Pebworth, Stratford Upon Avon, CV37 8AP. The council has no objection or comments on the application.</p> <p>e) 21/02188/HP – insertion of dormer windows to aid loft conversion at Ardmore, Dorsington Rd, Pebworth, CV37 8XB. The council has no objection or comments on the application.</p> <p>Considered:</p> <p>f) 21/02532/HP – single storey rear/side extension and new dormer windows to house and garage at Orchard Dene Hall, Broad Marston Road, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XY. Following consultation via email Members made no comment.</p> <p>Decisions:</p> <p>g) 21/01901/HP Demolish existing garage and construct new garage and workshop Location: Thatched End, Broad Marston Road, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XY Planning Permission Refused.</p> <p>Enforcement Update:</p> <p>h) RE: ENF/21/0303 - Alleged unauthorised landscaping works and works to a protected tree – Members noted the response from Enforcement Team. He has spoken with the tree surgeon who carried out the works, it was the opinion of the Tree Officer that this particular tree was dead and therefore there was no problem with its felling. The owner should have submitted a notification to the Council with 5 days’ notice before felling however this wasn’t carried out. The Tree Officer agreed the tree should be cut down and therefore this is not something Enforcement will pursue.</p> <p>i) Clerk investigated the planning query on Long Marston Rd. Members noted this was in relation to planning application 19/02309/HP which had been previously approved.</p>
155.	<p>Finance:</p> <p>a) Council approved the December schedule of payments to be made by internet banking as appended to the minutes.</p> <p>b) Members ratified the decision, made via email, to appoint Duncan Edwards from DKE Audit Services as Internal Auditor to review accounts 2021-22.</p> <p>c) The Finance Group met recently to discuss the budget and proposed precept. Council considered the budget and the following items:</p> <ul style="list-style-type: none"> • 3 sets of painted 30mph roundels at Little Meadows • The purchase of a VAS • To investigate replacing the zipwire (dependent on cost) <p>The Finance Group recommended setting the precept figure at the January meeting once the tax base figure is received. This was unanimously agreed.</p>
156.	<p>Mowing & Amenity Contract:</p> <p>a) It was resolved for Clerk to scan the tenders and send to Members for their consideration at the January meeting.</p> <p>b) It was resolved to accept the quote from Richard Prior for the occasional mowing of the verge leading to Millfield on and as and when basis. Clerk to inform Richard.</p>
157.	<p>Council & Community Matters:</p> <p>a) Members considered arranging leaf clearance around the village during the autumn. This is not the remit of the Parish Council and it was therefore resolved not to pursue this.</p> <p>b) Members noted the fire service will be clearing the culvert as part of a training exercise</p> <p>c) Members noted the new battery has been installed in the defibrillator.</p> <p>d) Assets of Community Value was discussed during Open Form. District Councillor Havemann-Mart is investigating.</p>
158.	<p>Pebworth In Bloom: Update provided during Open Forum.</p>
159.	<p>The Close & Recreation Field</p> <p>a) It was resolved to set up a Working Group to consider regulations for car parking on The Close & The Recreation Ground. Cllr Pearson to forward to Clerk any information from the Party in the Park Risk Assessment to commence this.</p>

160.	Cemetery: a) Members noted the interment of Mrs Higginson, and the ashes of Mr Higginson in grave number 480 purchased in 1994. b) It was resolved for all admin fees be paid to the Clerk in relation to the work involved.
161.	Allotments: Nothing to report
162.	Streetlighting: a) Members noted the streetlighting works are expected to begin w/c 13.12.21 b) Members considered the quote to supply and replace 25 cells on site with daylight saving ones to ensure all lights go off at 11pm. It was resolved for Clerk to see if these works can be carried out at the same time as the installation of new lighting and enquire about a discount. If no discount applied Clerk to go ahead with PO.
163.	Highway Matters: Members noted: a) The footway from the Masons Arms pub to the old Fire Station will be re-surfaced next year. b) The potholes from Little Meadows to the crossroads have been patched.
164.	Lengthsman/Handyman Matters: New and outstanding Lengthsman/Handyman matters: Grips are continuing to be cleared. Future Tasks: Check noticeboard by Church and carry out any necessary repairs.
165.	Public Rights of Way: Nothing to report
166.	Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas: a) None
167.	Staffing: Members noted contract has now been signed and NEST pension been set up.
168.	Date of Next Meeting: Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 10 th January 2022 at 7.00pm in the Village Hall, Pebworth. Future dates: The first Monday of every month unless a Bank Holiday with no meeting in August. Clerk advised she is away for the February meeting – Cllr Morrow to take the minutes.
169.	To pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960 so as to discuss confidential matters: This was discussed earlier.
170.	Closure of Meeting: The Chairman closed the meeting at 20:55 hrs

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances

Bank Balances as at 15th November 2021

Treasurers Account	15,548.67
Business Bank Instant	63,639.82
Total	79,188.49

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk's Tax	88.80		88.80
BACS	Mrs D Bowles	Clerk's Salary & Expenses	***		***
BACS	Seton	Defib Replacement Battery	271.13	45.19	225.94
BACS	Limebridge Rural Services	Amenity Mowing	852.00	142.00	710.00
BACS	Mr J Hyde	Lengthsman Works	67.60		67.60
BACS	Mr J Hyde	Handyman Works	18.75		18.75
BACS	Wicksteed	Re-install tennis posts	816.00	136.00	680.00
BACS	Hartwell & Co	Timber	80.28	13.38	66.90
DD	O2	Mobile Phone	13.20	2.20	11.00
DD	Npower	Streetlight Energy	506.28	24.11	482.17
DD	Npower	Streetlight Energy	168.13	8.01	160.12
DD	Nest	Clerk's Pension	36.03		36.03
DD	1&1 IONOS Ltd	Ionos Email	1.20	0.20	1.00

County Councillor Report
Month: December 2021
Prepared by Alastair Adams
Littletons Division, Worcestershire County Council

Dear All,
Wishing you all a wonderful Christmas and a very Happy New Year.
The latest news is as follows:-

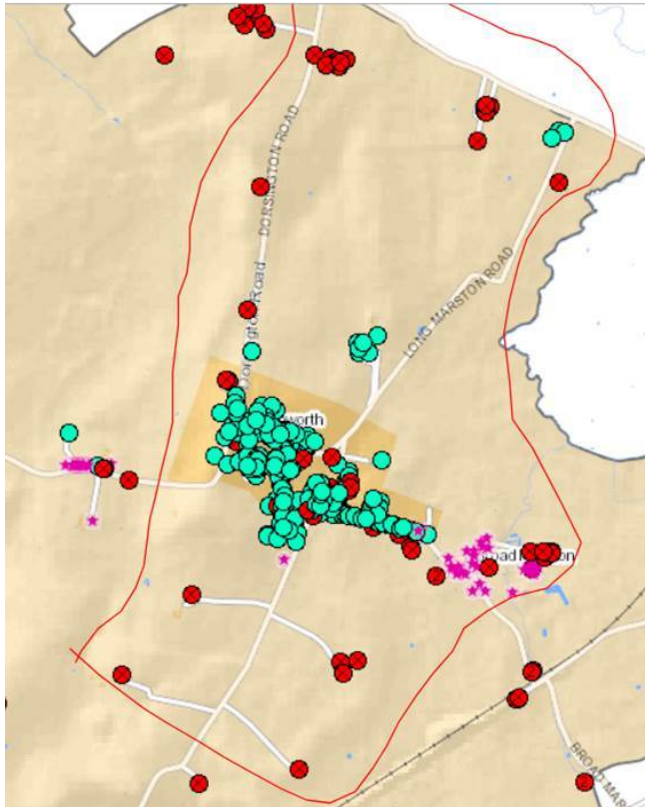
Update on flooding alleviation in Broad Marston

Further to the building of the flood plain in the Heart of England field, the next thing is to look at fitting non-return valves on any road gully outlet into the Noleham Brook. A drainage survey has been done, and a meeting took place on 1st December to look at these. Also a telemetry device has been fitted into the brook that feeds live information about the level of the brook back to the control centre in Pershore.

GIGA-VOUCHERS - BROADBAND- Stratford Rd/Honeybourne Rd

A quote has been received from Openreach for the 18 residents of Stratford Rd/Honeybourne Rd to have "Fibre to the Premises" fitted. We are hoping to finance this scheme using the Giga-voucher scheme provided by Central Government, and then to also use the top-up fund from Worcestershire County Council. Forms have been issued by WCC and Steve Mullins and Margaret Oliver are busy collecting signatures from the 18 houses so the vouchers can be claimed before Christmas. If successful these residents will have fibre to the premises fitted sometime next year, and eventually benefit from speeds of up to 1000Mbps.

Another quote has been obtained for the rest of Pebworth to get "Fibre to the Premises", and Richard Sharp and Simon Walker are working on getting residents to sign up for the scheme so the vouchers can be reserved. See map below which shows the houses in this 2nd scheme.



COVID-19 Update

Once again, COVID is having an impact on our lives, and rules and advice is changing.

To see the latest advice following the discovery of the Omicron variant click on the below;

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

It is important that we all use personal judgement to manage our own risk. All of us can play our part by exercising common sense and considering the risks. While no situation is risk free, there are actions we can take to protect ourselves and others around us. Wear masks in public areas, be vaccinated, and stay at home if feeling ill. Last month I had my booster shot, and a flu jab too.

Unfortunately, my wife tested positive for COVID last week (just days before her booster shot) so is currently in self-isolation. The realisation that she had COVID was very frightening for both of us as you do not know what to expect as the media is full of horror stories. Luckily, Dawn seems to have had very mild symptoms, headache, head cold and tiredness. She is on the mend and her 10 day self-isolation will soon be over. I have had a PCR test using the drive through testing centre in Evesham leisure Centre, and have a lateral flow test every day. So far I'm negative.

COVID & Vaccination statistics and information are available on the links below:

<https://www.gov.uk/government/publications/covid-19-track-coronavirus-cases>

Highways:

To see roadworks in the area over the next month, please visit <https://one.network/> to see all the details.

1. **Pavement along Broad Marston Rd from the Mason Arms to the Old Fire Station** – Good news, I have heard this section of pavement will be re-surfaced next year.
2. **Blocked culvert near Martins Corner** - I met the resident with the Highways inspector and an advisory was raised to modify the kerbing to protect the drain. Also an email was sent to Warwickshire Highways about a collapsed culvert under Dorsington Rd .

As always, if you have any issues on any Highways matters, please report it on the WCC website

http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Section 278 Scrutiny

I have started a scrutiny on Highways section 278 on ways to get developer funded infrastructure built quicker.

County Council Budget Budget Scrutiny

I am also on the scrutiny group looking at next year’s budget

Clear leaves and debris off the top of the gullies grates

At this time of the year, lots of leaves fall and can cover the road gullies grates preventing water flowing easily into the drain and thus causing road flooding. So check all your village road gullies and remove any leaves/debris from the top of the grate.

Winter Gritting programme has started.

To learn more see;-

https://www.worcestershire.gov.uk/info/20007/travel_and_roads/381/gritting_ice_and_snow/3

County Council Divisional Fund

Hurry up and send in your applications from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me. Fund closes early in 2022.

Current applications

1. Honeybourne PROW & ditch clearing voluntary group – grant requested for some tools
2. Littletons Link – grant requested to restart printing the village magazine
3. Littleton village hall – grant requested for new cooker
4. Littleton Juniors football team – hire of hall
5. Pebworth Bowls Club – grant for new mat and storage stand
6. Honeybourne Village Hall – grant for a defibrillator
7. Grant requested to help the Evesham Abbey Trust Application for Funding for Arts Projects

Your County Councillor, Alastair Adams can be contacted on
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