

**Pebworth Parish Council**  
**Minutes of an Ordinary Meeting of the Parish Council held**  
**At the Village Hall, Pebworth on Monday 10<sup>th</sup> January 2022**

**Present:** Councillors: Richard Weller (Chairman), Simon Shiers, Denise Meynell, James Pearson, John Hyde & David Cranage

**In attendance:** District Councillor Thomas Havemann-Mart, Mrs D Bowles (Clerk)

**Also in attendance:** 0 members of the public.

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| <b>171.</b> | <p><b>Apologies accepted for absence:</b></p> <p>Members noted the resignation of Cllr Morrow. Cllr Weller has thanked her for her work and commitment, stating that she will be a loss to the Parish Council. Clerk confirmed Electoral Services have been notified and the necessary notice of Vacancy has been placed in the village hall noticeboard.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>172.</b> | <p><b>Disclosures of Interests:</b></p> <p>Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature.</p> <p><b>None declared</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>173.</b> | <p><b>Open Forum:</b> The Chairman suspended the formal meeting for the Ward Members and public participation.</p> <p>a) No matters raised.</p> <p>b) County Councillor Alistair Adams was not in attendance, report appended to the minutes.</p> <p><b>The Chairman closed the open forum and reconvened the meeting at 19:01</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>174.</b> | <p><b>District Councillor Thomas Havemann-Mart reported:</b></p> <ol style="list-style-type: none"> <li>1. He is now Chair of the Rural Panel.</li> <li>2. He has forwarded the form regarding the Asset of Community Value for The Mason's Arm. Clerk to complete.</li> <li>3. A replacement bin has been ordered and will be in place by the pub/bus stop shortly.</li> <li>4. The panel is receptive to an application for a Community Legacy Grant. Clerk to seek quotes for replacing the wooden play equipment.</li> <li>5. Fly tipping has become a problem and can be reported via the following link:<br/> <a href="https://selfservice.wychavon.gov.uk/cepoformswdc/forms/flytipping/main.jsp">https://selfservice.wychavon.gov.uk/cepoformswdc/forms/flytipping/main.jsp</a></li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>175.</b> | <p><b>Acceptance of Minutes:</b></p> <p>The Minutes of the Ordinary Parish Council Meeting held on Monday 6<sup>th</sup> December 2021, at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>176.</b> | <p><b>Planning Matters:</b></p> <p>a) <b>21/03005/RM</b> - Reserved Matters application for Phase 1A residential development comprising of 16 dwellings relating to the outline permission W/13/00132/OU as approved under planning reference W/16/01618/RM - removal of condition 6 at land adjacent to Sims Metals UK (South West) Ltd. Following discussion, the Council has no objection or comments on the application.</p> <p>b) <b>21/03004/HP</b> Extension to side elevation (amendment to planning permission 21/01426/HP) Location: Southbyre, Priory Barns, Priory Lane, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XZ. Following discussion, the Council has no objection or comments on the application.</p> <p><b>Considered:</b></p> <p>c) <b>21/02897/RM</b> - Reserved Matters application for Phase 1A residential development comprising of 16 dwellings relating to the outline permission W/13/00132/OU. Variation of condition 1. Land Adjacent To, Sims Metals Uk (South West) Limited, Long Marston, Pebworth. Following consultation via email the Council has no objection or comments on the application.</p> <p><b>Decisions:</b></p> <p>d) <b>21/02188/HP</b> - Insertion of dormer windows to aid loft conversion. Location: Ardmere, Dorsington Road, Dorsington, Pebworth, CV37 8XB. <b>Application Approved subject to conditions.</b></p> <p>e) <b>21/02532/HP</b> - Proposed Single Storey rear/side extension and new dormer windows to house and garage. Location: Orchard Dene Hall, Broad Marston Road, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XY. <b>Application Approved subject to conditions.</b></p> <p><b>Appeal:</b></p> <p>f) <b>APP/H1840/W/21/3284614:</b> New build dwelling to replace existing barn approved for residential conversion at: Land Adj To Bramble Cottage, Dorsington Road, Dorsington, Pebworth. Following discussion, the Council has no comments on the appeal.</p> <p><b>Appeal Decision:</b></p> |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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|             | g) <b>APP/H1840/W/21/3280581:</b> Cider Mill Barns, Long Marston Road, Pebworth, Stratford-upon-Avon CV37 8GF. The development proposed is demolition of industrial building (unit 3) and erection of a live-work unit. <b>The appeal is dismissed.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>177.</b> | <b>Finance:</b> <ul style="list-style-type: none"> <li>a) Members agreed the third quarterly bank reconciliation, accounts, and budget balances</li> <li>b) Members approved all the December schedule of payments to be made by internet banking as appended to the minutes. It was resolved to delay the payment of the Candela invoices relating to the new installations. The incorrect part-night timers have been installed and new ones are awaited. Clerk to inform Candela of this decision.</li> <li>c) Council considered the budget and precept recommendations from the finance group and agreed a proposal put by Cllr Weller and seconded by Cllr Pearson that the precept for 22-23 to be £37,200. The proposal was unanimously agreed; Clerk to inform WDC.</li> <li>d) Members resolved for the Clerk to obtain quotes for: <ul style="list-style-type: none"> <li>- Zipwire, replacing all wooden play equipment</li> <li>- 30mph Vehicle Activated Speed Sign/Speed Indication Device for solar and battery operated</li> <li>- 30mph roundels (definitive price)</li> <li>- Frog bin for The Close</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                             |
| <b>178.</b> | <b>Mowing &amp; Amenity Contract:</b> <p>Members were informed that four tenders had been received for the contract. These were opened by the Clerk on 7<sup>th</sup> December, with scanned copies (lettered A, B, C &amp; D) being sent to Cllrs Weller &amp; Pearson. All the tenders were checked for any errors, compliance with the conditions of contract, suitable equipment and all found to comply. A report had been circulated to Members showing the prices tendered for the contracts without disclosing the names of the Contractors. Cllrs Weller &amp; Pearson advised Members that as per the tender document, the Council may at its discretion assign any sections of the contract to any Contractor. It is therefore recommended that based on the tenders, the mowing of the Close and the Rec be awarded, cut only, to Contractor B, and subject to satisfactory references, the contract for the cemetery be awarded to Contractor C. The annual saving compared to awarding the whole of the contract to Contractor B would be £1,400. pa. Cllrs Weller &amp; Pearson informed Members that the Contractors have agreed to this. Members resolved for Clerk to inform Contractor B, and upon receipt of satisfactory references, advise Contractor C of this decision. Queries were raised regarding the Millfield mowing. Clerk to contact CALC &amp; insurance company to seek advice regarding public liability insurance.</p> |
| <b>179.</b> | <b>Council &amp; Community Matters:</b> <p>Members noted:</p> <ul style="list-style-type: none"> <li>• The fire service has cleared a lot of silt and foliage from the entrance and exit of the culvert; the route is now clear although there is a layer of silt in the culvert not restricting flow at this time. The Property Services division of the fire service has been informed of this to clear the remainder.</li> <li>• The previous Clerk has confirmed the MUGA's guarantee was for one year only.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>180.</b> | <b>Pebworth In Bloom:</b> <p>Nothing to report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>181.</b> | <b>The Close &amp; Recreation Field</b> <p>Cllr Pearson forwarded information for the use of The Close &amp; The Recreation Field, including car parking. It was resolved to set up a Working Group consisting of Cllrs Weller &amp; Pearson to finalise arrangements and bring to the March meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>182.</b> | <b>Cemetery:</b> <p>Nothing to report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>183.</b> | <b>Allotments:</b> <p>Nothing to report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>184.</b> | <b>Street Lighting:</b> <p>To note:</p> <ul style="list-style-type: none"> <li>• column 16 has now been repaired</li> <li>• replacement columns 8, 10 &amp; 12 have now been installed</li> <li>• replacement swan neck and lanterns have been fitted to columns 6, 7, 9 &amp; 11</li> <li>- Clerk notified Members that the wrong part-night timers have been installed; the lights are going off at 12am, and not 11pm as per the purchase order. Candela are waiting on the delivery of new part-night timers.</li> <li>- Clerk confirmed that new part-night timers have been ordered to ensure all lights go off at 11pm and come back on at 5.30am. Candela have informed that there are supply issues, and they will advise when they have been received.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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|             | - Clerk has reported that Column 5 on Broad Marston Rd is not working; an engineer will be inspecting shortly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>185.</b> | <b>Highway Matters:</b><br>Members noted:<br>1. Steps – Front St – looking to program early in the New Year. Unfortunately, the stone that had been saved was unsuitable; alternatives are therefore being sourced. Clerk to request the specification of these works from Highways, bearing in mind it is in a conservation area. County Councillor Adams to be copied in.<br>2. Footway cracks outside village hall – this has been assessed and put on the Footway Tracker for repair/resurfacing works with no schedule at present.<br>3. Clerk to find out whether the works opposite the school have been completed. |
| <b>186.</b> | <b>Lengthsman/Maintenance Matters:</b><br>Lengthsman has reported there are some bolts missing from the roundabout. Clerk to contact Eibe.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>187.</b> | <b>Public Rights of Way:</b><br>Nothing to report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>188.</b> | <b>Matters raised by Councillors:</b> for consideration and or items for future agendas<br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>189.</b> | <b>Policy Reviews:</b><br>a) Health & Safety<br>b) Complaints Procedure<br>These had been sent to Members in the agenda pack; Members to raise any queries by Monday 17 <sup>th</sup> January.                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>190.</b> | <b>To pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960 to discuss confidential matters:</b><br>Cllr Weller proposed to pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960 to discuss a confidential matter. This was unanimously agreed.<br>Cllr Weller thanked the Cllrs for their work regarding the response to the email dated 23.11.21 from Wychavon District Council. It was resolved for Clerk to forward response.                                                                                                           |
| <b>191.</b> | <b>Date of Next Meeting:</b><br>Council confirmed the date of the Ordinary Parish Council Meeting at 7.00pm on Monday 7 <sup>th</sup> February 2022 at the Village Hall, Pebworth.<br>To set dates for Annual Parish Meeting Monday 25 <sup>th</sup> April & Annual Council Meeting 9 <sup>th</sup> May                                                                                                                                                                                                                                                                                                                    |
| <b>192.</b> | <b>Closure of Meeting:</b> The Chairman closed the meeting at 20:40 hrs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

#### FINANCE

Verified & Confirmed Account Balances as at 15th December 2021

|                       |           |
|-----------------------|-----------|
| Treasurers Account    | 12,558.39 |
| Business Bank Instant | 63,640.34 |
| Total                 | 76,198.73 |

#### APPENDIX A

| PAYMENT | PAYEE         | DETAILS                   | TOTAL  |
|---------|---------------|---------------------------|--------|
| BACS    | HMRC          | Clerk's Tax               | 119.80 |
| BACS    | Mrs D Bowles  | Clerk's Salary & Expenses | ****   |
| BACS    | Candela       | Column 16 repair          | 72.00  |
| BACS    | Mr C Giddings | Hedge & verge cutting     | 135.00 |
| DD      | O2            | Mobile Phone              | 13.20  |
| DD      | Npower        | Streetlight Energy        | 79.73  |
| DD      | Yu Energy     | Streetlight Energy        | 23.55  |
| DD      | Yu Energy     | Streetlight Energy        | 136.03 |

|    |               |             |      |
|----|---------------|-------------|------|
| DD | 1&1 IONOS Ltd | Ionos Email | 1.20 |
|----|---------------|-------------|------|

**County Councillor Report**  
**Month: January 2022**  
**Prepared by Alastair Adams**  
**Littletons Division, Worcestershire County Council**

Dear All,

I hope you all had a wonderful Christmas and I wish you a very happy 2022.

My Christmas Day was wonderful with 13 family and friends for the big Turkey lunch. But it must be that unlucky number, as the over the following days, everyone caught COVID! My 3 children caught COVID after Boxing Day, but it took until New Year's Day before I caught it. The good news was it was relative mild – cough and cold symptoms, and we are on the road to full recovery.

**The latest news is as follows;-**

Update on flooding alleviation in Broad Marston

The good news - there was no flooding under the bridge on Broad Marston Rd following the heavy rain after Christmas. The flood plain in the Heart of England field seemed to work and prevent water pouring onto the road – see photo below taken on morning of 28th December. You can see the bund holding back the water from flowing onto the road.



There are still more to do including fitting non-return valves on any road gully outlet into the Noleham Brook. Also a telemetry device has been fitted into the brook that feeds live information about the level of the brook back to the control centre in Pershore.

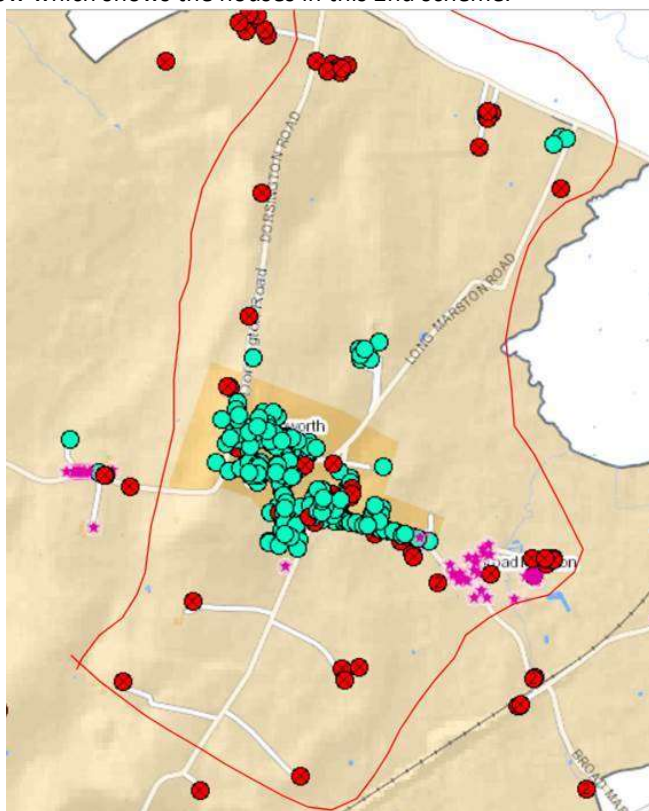
**Flooding under Honeybourne Bridges**

WCC engineers visited the entrance of Grove Farm to investigate the cause of the huge amounts of water flowing down Stratford Rd and collecting underneath the bridges. Strangely there is a ditch but no apparent outlet so the water was simply running off the field and the ditch and down the drive straight onto the road. The Drain Jetting Services (contractor) then followed up and found the ditch was connected to the other side of the road via 2 culverts further up Stratford Rd. The 2 culverts were all jetted and cleared. Also the ditch on the other side of the road had a blocked culvert to the field entrance; this too was jetted. The good news is the standing water in both ditches cleared. The farmer at Grove Farm then organised on the same day to dig out the ditches. This seems to have worked to a certain extent as on the 28th December with the heavy rain, there was no flooding under the bridges. However further work is still needed – the road drain on the corner is blocked and the drainage pipe is collapsed so this needs replacing. Secondly the culvert in the ditch nearest Grove farm needs a proper cover /grate to protect it getting blocked. Ideally a bund also needs to be built in the corner of the field by the bridges to stop water pouring off the field onto the road.

#### **GIGA-VOUCHERS - BROADBAND- Stratford Rd/Honeybourne Rd**

A quote has been received from Openreach for the 18 residents of Stratford Rd/Honeybourne Rd to have “Fibre to the Premises” fitted. We are hoping to finance this scheme using the Giga-voucher scheme provided by Central Government, and then to also use the top-up fund from Worcestershire County Council. Forms have been issued by WCC and Steve Mullins and Margaret Oliver are busy collecting signatures from the 18 houses so the vouchers can be claimed before Christmas. If successful these residents will have fibre to the premises fitted sometime next year, and eventually benefit from speeds of up to 1000Mbps.

Another quote has been obtained for the rest of Pebworth to get “Fibre to the Premises”, and Richard Sharp and Simon Walker are working on getting residents to sign up for the scheme so the vouchers can be reserved. See map below which shows the houses in this 2nd scheme.



#### **COVID-19 Update**

Plan B in response to the risks of the Omicron variant. This means:

- Face coverings are required by law in most indoor settings.
- From 13 December office workers who can work from home should do so.
- From 15 December, certain venues and events will be required by law to check that all visitors aged 18 years or over are fully vaccinated, have proof of a negative test in the last 48 hours, or have an exemption.



COVID-19 will be a feature of our lives for the foreseeable future, so we need to learn to live with it and manage the risk to ourselves and others.

See link for full details of Plan B <https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

COVID statistics and information are available on the links below:

<https://www.gov.uk/government/publications/covid-19-track-coronavirus-cases>

*As part of the biggest and fastest vaccine programme in health service history, online bookings are available for all those in their 30s and above from today [www.nhs.uk/covid-vaccination](http://www.nhs.uk/covid-vaccination)*

In Honeybourne and surrounding area see below  
There has been an increase since Christmas

### Cases in Honeybourne & Littleton

MSOA By date of specimen in the seven days to 5 January 2022

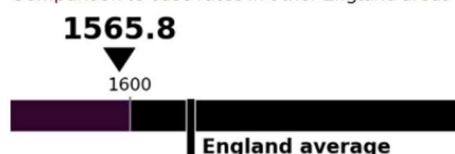
Last 7 days Cases per 100,000 people  
**95** **↑ 51 (115.9%)** **1,565.8**

### People vaccinated in Honeybourne & Littleton

MSOA Reported on 9 January 2022

1st dose 2nd dose 3rd dose or boosters  
**89.2%** **84.1%** **71.6%**

Comparison to case rates in other England areas



There has been an increase in the number of COVID cases recorded in Wychavon since Christmas.

| Cases                                     | Deaths                                                    | Healthcare                                                 |
|-------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------|
| <b>People tested positive in Wychavon</b> | <b>Deaths within 28 days of positive test in Wychavon</b> | <b>Patients admitted in Worcestershire Acute Hospitals</b> |
| LOCAL AUTHORITY (LOWER TIER)              | LOCAL AUTHORITY (LOWER TIER)                              | HEALTHCARE TRUST                                           |
| Latest data provided on 10 January 2022   | Latest data provided on 10 January 2022                   | Latest data provided on 2 January 2022                     |
| Daily                                     | Daily                                                     | Daily                                                      |
| 188                                       | 0                                                         | 8                                                          |
| Last 7 days                               | Last 7 days                                               | Last 7 days                                                |
| 1,724 <b>↑ 72 (4.4%)</b>                  | 1 <b>↑ 1 (0%)</b>                                         | 58 <b>↑ 12 (26.1%)</b>                                     |
|                                           | Rate per 100,000 people: 0.8                              |                                                            |

### Highways:

To see roadworks in the area over the next month, please visit <https://one.network/> to see all the details.

- Pavement along Broad Marston Rd from the Mason Arms to the Old Fire Station** – Good news, I have heard this section of pavement will be re-surfaced next year.
- Blocked culvert near Martins Corner** - I met the resident with the Highways inspector and an advisory was raised to modify the kerbing to protect the drain. Also an email was sent to Warwickshire Highways about a collapsed culvert under Dorsington Rd.
- Steps Front Street, Pebworth** – these are to be re-built earlier next year

As always, if you have any issues on any Highways matters, please report it on the WCC website

[http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### Section 278 Scrutiny

I have started a scrutiny on Highways section 278 on ways to get developer funded infrastructure built quicker.

### County Council Budget Budget Scrutiny

I am also on the scrutiny group looking at next year's budget

**Clear leaves and debris off the top of the gullys grates**

At this time of the year, lots of leaves fall and can cover the road gullys grates preventing water flowing easily into the drain and thus causing road flooding. So please check road gullys near you and remove any leaves/debris from the top of the grate.

**Winter Gritting programme has started.**

To learn more see:-

[https://www.worcestershire.gov.uk/info/20007/travel\\_and\\_roads/381/gritting\\_ice\\_and\\_snow/3](https://www.worcestershire.gov.uk/info/20007/travel_and_roads/381/gritting_ice_and_snow/3)

**County Council Divisional Fund**

Hurry up and send in your applications from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me. Fund closes early in 2022.

I have received the following applications

1. Offenham Cricket Club – grant requested for playing and coaching equipment for 17 juniors
2. Honeybourne primary School – grant for use of village hall for dance, drama and PE
3. Littleton Scout Group – grant to help refurbishment of village hall
4. Pebworth Village Hall – grant for new blinds
5. Badsey Flower Show – grant to help buy a storage container
6. Honeybourne Harriers – grant requested for more flood lights
7. Honeybourne PROW & ditch clearing voluntary group – grant requested for some tools
8. Littletons Link – grant requested to restart printing the village magazine
9. Littleton village hall – grant requested for new cooker
10. Littleton Juniors football team – hire of hall
11. Pebworth Bowls Club – grant for new mat and storage stand
12. Honeybourne Village Hall – grant for a defibrillator
13. Grant requested to help the Evesham Abbey Trust Application for Funding for Arts Projects
14. Honeybourne Bowls Club – grant for new equipment

Your County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277 or [www.alastairadams.org](http://www.alastairadams.org)