

Pebworth Parish Council
Minutes of the Ordinary Parish Council Meeting held
At the Village Hall, Pebworth on Monday 5th June 2023

Present: Councillors: Richard Weller (Chairman), Simon Shiers, James Pearson, Sam Parkins

In attendance: District Councillor Judith Ciotti, Mrs D Bowles (Clerk)

Also in attendance: 5 members of the public.

1.	Apologies Considered for Absence: Cllr Cranage - approved
2.	Register of Interests: Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared
3.	Co-Opted Vacancy: Clerk confirmed only 1 application had been received, with 2 positions being available. The applicant answered some questions and explained why she had applied for the vacancy. Following a vote and unanimous approval Jodi Cotton was offered and accepted the position. The Acceptance of Office was duly signed and she joined the meeting.
4.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) 5 members of the public were in attendance: <ul style="list-style-type: none"> - Permission was requested to use the Recreation Ground for parking on Saturday 25th June. This was supported dependent on weather, and marshalls being available. - PIB thanked the Parish Council for the use of the field for parking during the Open Gardens weekend. - They are awaiting the date of judging for Britain in Bloom competition - A request was received from PIB to add the mowing around the memorial stone and strimming around the fencing to the amenity contract. Clerk to obtain quotes and bring back to the July meeting. - Request was made for a letter to be sent to the original contractor of the MUGA advising of the issues the tennis net has caused. Cllr Weller to construct a letter. - Thanks were given for help regarding the flooding at Dorsington Rd. - To advise that a planning application will be received shortly for ground mounted solar panels at Low Furrow Cattery. - Meon Way/Meon Vale Gardens – <ul style="list-style-type: none"> • green space not being mowed. • Attenuation pond has not been fenced off, nor any signage. District Councillor Ciotti will investigate both matters. - Parish Games – request has been made to leaflet drop every house. Cllr Cotton to obtain quotes for printing. b) County Councillor Adams sent his apologies c) District Councillor Ciotti was in attendance. The Chairman closed the open forum and reconvened the meeting at 19:30
5.	Ward Member's Report: District Councillor Ciotti reported that District Councillor Robson has been in contact with the Planning Dept regarding the Dorsington Rd planning application, although no progress has been made to date.
6.	Acceptance of Minutes: a) The Minutes of the Ordinary Parish Council Meeting held on 3 rd April 2023 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman. b) The Minutes of the Annual Parish Council Meeting held on 15 th May 2023 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman. c) The Minutes of the Extra Ordinary Parish Council Meeting held on 15 th May 2023 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.

7.	<p>Planning Matters: Considered:</p> <p>a) 23/00937/HP Location: 20 Middlesex, Pebworth Road, Ullington, Pebworth, Stratford Upon Avon, CV37 8XF Description of Proposal: Single storey front and side extension. Following discussion Clerk to respond with "No comment".</p> <p>b) W/23/00899/HP Location: Mobile Home At, Sunnycroft, Pebworth Road, Ullington, Pebworth Description of Proposal: Construction of detached garage/garden store/workshop (part retrospective). Following discussion Clerk to respond with "No comment".</p> <p>c) W/23/00628/FUL Location: Mobile Home At, Sunnycroft, Pebworth Road, Ullington, Pebworth Description of Proposal: Removal of Condition 4 on granted planning approval W/12/01027 - Replacement dwelling. Following consultation with Councillors via email Clerk responded "The applicant is asking for the proposal to be considered against a range of technical planning matters beyond the Parish Council's level of knowledge and would ask the planning offer to examine this carefully."</p> <p>d) W/23/00487/LB Associated Ref:W/23/00569/HP Location: The Old Vicarage, Front Street, Pebworth, Stratford Upon Avon, CV37 8XQ Description of Proposal: Insertion of window on rear gable below existing bathroom window. Following consultation with Councillors via email Clerk responded "No comment".</p> <p>e) W/22/02306/OUT - Proposal: Outline application for the erection of 4no. self-build dwellings with all matters reserved apart from access. Location: Paddock Off, Dorsington Road, Dorsington, Pebworth. Additional information has been received from Heritage Impact Assessment Landscape and Visual Appraisal. Comments invited for this additional information only.</p> <p>f) W/23/00798/FUL - Location: Blenheim Hall, Buckle Street, Honeybourne, Evesham, WR11 8QQ Description of Proposal: Variation of Condition 1 on granted planning approval. 21/02659/FUL Erection of dwelling house and associated development. Following consultation via email Clerk to respond with "No objection"</p> <p>g) W/23/00788/HP Location: Meadow Barn, Buckle Street, Ullington, Evesham, WR11 8QH Description of Proposal: Double garage with first floor space above to be used as Physiotherapy room/Home Office and toilet facilities. Following consultation via email Clerk to respond with "No comment".</p> <p>Decision:</p> <p>h) W/23/00487/LB Associated Ref: W/23/00569/HP. Proposal: Insertion of window on rear gable below existing bathroom window Location: The Old Vicarage, Front Street, Pebworth, Stratford Upon Avon, CV37 8XQ. Application Approved Subject to Conditions.</p> <p>Withdrawn</p> <p>i) W/22/02416/FUL - Demolition of existing dwelling and construction of replacement dwelling plus two new dwellings, creation of new vehicular accesses and gardens, alterations and extension of retained outbuilding and all other associated works. Location: Elm View, Chapel Road, Pebworth, Stratford Upon Avon, CV37 8XJ</p> <p>j) W/23/00503/HP - Proposal: Hobby workshop (part retrospective) Location: 14 Middlesex, Pebworth Road, Ullington, Pebworth, Stratford Upon Avon, CV37 8XF</p>
8.	<p>Finance:</p> <p>a) Council noted the latest Public Works Loan Board statement.</p> <p>b) Council ratified the payments made in May, these are appended to the minutes under Appendix B.</p> <p>c) The Council gave consideration and unanimous approval of the payments listed in Appendix A, confirming the payments in Appendix A have been approved by full Council and there is provision within the budget, and that financial regulations and relevant policies have been followed. Cllr Pearson to authorise the payments made by internet banking.</p>
9.	<p>Council & Community Matters: Members noted:</p> <p>a) there is an allowance in the use of concessionary passes pre 9.30am if there is no other bus service within 2 hrs.</p> <p>b) the £281 Coronation Fund has been paid to Honeybourne Community fund to help support their event. This was agreed via email between Councillors and Tracy Perkins of Wychavon District Council.</p> <p>c) Overhanging trees on Front Street have now been cut back.</p> <p>d) Clerk has requested a quote for the repair of the wall at Pipers Corner. This will be investigated tomorrow and a quote provided for the July meeting.</p>
10.	<p>The Close & Recreation Field</p> <p>a) Members ratified the decision made via email to approve the increased quote for the repair of the tennis net at £1092. This is now fully functional.</p> <p>b) Members noted there has been a delay in the installation for the new equipment on The Close, the new</p>

	<p>date is now 26th June with works still expected to be completed the first week of July. Following discussion, it was unanimously agreed to arrange a meeting with Kompan to ask for their new timescale for the installation.</p> <p>c) Members approved the request to use the Recreation field for parking on 10th June.</p>
11.	<p>Cemetery:</p> <p>a) Request has been received and approved for the installation of a headstone.</p> <p>b) Members approved the safety inspection of the headstones which will take place during June/July. This inspection will be carried out by Memory Lane, Pershore.</p>
12.	<p>Allotments:</p> <p>Members noted the complaint received regarding the overflowing water trough. The Lengthsman advised this was due to heavy rain and there is not a problem with the water trough.</p>
13.	<p>Highway Matters:</p> <p>a) Highways have identified the landowner relating to the head wall that has collapsed into a ditch on the southern side of the road west of Middlesex houses and confirmed a letter has been sent. There has not been a response to date and this has been chased.</p> <p>b) Works to the verge opposite the school have now been carried out.</p>
14.	<p>Lengthsman/Handyman Matters:</p> <p>a) Works carried out to date:</p> <ul style="list-style-type: none"> - Graffiti removed - Visibility splay cut back at Ullington crossroads - Weed sprayed round all round Pebworth and Broad Marston <p>Future Tasks:</p> <ul style="list-style-type: none"> - to continue to carry out regular inspections to the play equipment <p>b) To note the Lengthsman's budget has been increased by 5%. The budget to cover the period 1st April 2023 to 31st March 2024 will be £2,341.71</p> <p>c) Members ratified the decision to accept the Lengthsman Contract.</p> <p>d) Members noted the VAS data which is appended to the minutes.</p>
15.	<p>Public Rights of Way:</p> <p>Nothing to report.</p>
16.	<p>Policy Review:</p> <p>Members noted no changes had been made to the Reserves Policy and approved the review.</p>
17.	<p>Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas:</p> <p>None</p>
18.	<p>Date of Next Meeting:</p> <p>Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 3rd July 2023 at 7.00pm in the Village Hall, Pebworth.</p>
19.	<p>Closure of Meeting: The Chairman closed the meeting at 20:10hrs</p>

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances as at 15th May 2023

Treasurers Account	2,595.52
Business Bank Instant	58,963.16
Total	61,558.68

APPENDIX A JUNE PAYMENTS

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	*****		*****
BACS	Mrs D Bowles	Clerk's Salary & Expenses	*****		*****
BACS	Limebridge Rural	Mowing Contract	528.00	88.00	440.00
BACS	Doe Sport North Ltd	Tennis Net Repair	1092.00	182.00	910.00
BACS	Clerks & Councils Direct	Freedom Scroll	108.66	18.11	90.55
BACS	Maurice Parkinson	Burial Ground mowing	396.00	66.00	330.00
BACS	BPS Ltd	Soil - Friday St	63.44	10.57	52.87
BACS	John Hyde	Lengthsman Works	133.40		133.40
DD	Nest	Clerk's Pension	54.76		54.76
DD	Ionos	Email	7.13	1.19	5.94
DD	O2	Mobile Phone	17.28	2.88	14.40
DD	Yu Energy	Streetlight Energy	43.26	2.06	41.20
DD	Yu Energy	Streetlight Energy	189.42	9.02	180.40

APPENDIX B MAY PAYMENTS

BACS	HMRC	Clerk & P C Tax & NIC	*****		*****
BACS	Mrs D Bowles	Clerk's Salary & Expenses	*****		*****
BACS	DKE Audit Services	Internal Audit 22-23	213.50		213.50
BACS	CALC	Service Charge per elector	618.22	103.04	515.18
BACS	NALC	Affiliation Fee	60.29		60.29
BACS	Maurice Parkinson	Burial Ground mowing	396.00		396.00
BACS	John Hyde	Lengthsman Works	141.64		141.64
BACS	SLCC	Membership Fee	55.50		55.50
BACS	Honeybourne Village	Coronation Grant	281.00		281.00
DD	Nest	Clerk's Pension	54.76		54.76
DD	Ionos	Email	6.00	1.00	5.00
DD	O2	Mobile Phone	14.74	2.46	12.28
DD	Yu Energy	Streetlight Energy	46.74	2.23	44.51
DD	Yu Energy	Streetlight Energy	222.48	10.59	211.89

APPENDIX C – VAS DATA

VAS Information

Broad Marston: Incoming

Speed Intervals 5 MPH

Traffic Report From 29/04/2023 00:00:00 through 22/05/2023 08:59:59

85th Percentile Speed 33.1 MPH

85th Percentile Vehicles 5781 Max Speed 50 MPH on 30/04/2023 23:40:00

Total Vehicles 6801

Volumes - weekly counts

	Time	5 Day	7 Day
Average Daily		317	291
AM Peak	07:00	25	20
PM Peak	14:00	36	31

Speed

Speed limit : 30

85th Percentile Speed 33.1

50th Percentile Speed: 27.8

5 MPH Pace Interval: 25.0 to 30.0 MPH

Average Speed: 27.3

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Count over limit	252	282	351	329	374	298	212
% over limit	29.1	30.3	32.9	30.9	35.7	30	25.5
Avg Speeder	33.6	33.2	33.6	33.3	33.6	33.5	34.0
Avg Speed	20.3	20.3	20.2	19.3	20.4	21.7	21.1

Honeybourne Road: Incoming

Speed Intervals 5 MPH

Traffic Report From 22/05/2023 09:00:00 through 05/06/2023 07:59:59

85th Percentile Speed 42.8 MPH

85th Percentile Vehicles 5168 Max Speed 70 MPH on 01/06/2023 20:00:00

Total Vehicles 6080

Volumes - weekly counts

	Time	5 Day	7 Day
Average Daily		421	411
AM Peak	08:00	28	29
PM Peak	16:00	44	42

Speed

Speed limit : 30

85th Percentile Speed 42.8

50th Percentile Speed: 34.3

5 MPH Pace Interval: 30.0 to 35.0 MPH

Average Speed: 33.97

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Count over limit	540	653	683	640	660	563	497
% over limit	57.8	74.2	74.4	72.2	72.8	74.2	62.4
Avg Speeder	37.8	38.7	38.7	38.7	38.5	38.2	37.8
Avg Speed	24.0	27.7	27.3	28.1	27.3	28.2	24.8