

Pebworth Parish Council
Minutes of the Annual Council Meeting of the Parish Council held
At the Village Hall, Pebworth on Monday 7th November 2022

Present: Councillors: Richard Weller (Chairman), Simon Shiers, Denise Meynell, James Pearson, Sam Parkins & David Cranage

In attendance: District Councillor Havemann-Mart & Mrs D Bowles (Clerk)

Also in attendance: 2 members of the public.

1.	Apologies Considered for Absence: Cllr Hyde												
2.	Register of Interests: Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared												
3.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) 2 members of the public were in attendance: PIB activities <ul style="list-style-type: none"> - Working party at Pipers Corner have raised the canopy of the trees over the car park. - Lot fewer birds about caused by the bird flu – 10 new bird & bat boxesd have been commissioned. - Teas and coffees are being provided by PIB for the Remembrance Service on Friday and hosted by The Masons Arms. - A big leaf clear has been organised for 3 December. District Councillor Havemann-Mart will investigate a street cleaner coming out. Two new planters have been installed in Priory St. - PIB have been given oak saplings from Dorothy’s Woods, Heart of England Forest. Permission has been requested to replace the dead trees on the Rec, place 3 on Friday St side from end of railings towards the allotments. These would not block any views. This will be considered at the December meeting. - A resident pointed out that there is no information regarding the trim trail on the Rec. To investigate putting information, once obtained, in the Piper & Petrus. b) County Councillor Adams sent his apologies and report which is appended to the minutes. The Chairman closed the open forum and reconvened the meeting at 19:15												
4.	Ward Member’s Report: District Councillor Havemann-Mart’s report is appended to the minutes.												
5.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Monday 3 rd October at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.												
6.	Planning Matters: Considered: a) W/22/01704/FUL Location: Crabtree Farm, Dorsington Road, Dorsington, Pebworth, Stratford Upon Avon, CV37 8AP Description of Proposal: Change of use of agricultural building to a holiday home and resurfacing drive. No comment. b) W/22/02242/FUL Location: Walnut Tree Cottage, Front Street, Pebworth, Stratford Upon Avon, CV37 8XQ. Description of Proposal: Demolition of existing dwelling and outbuildings and construction of a replacement dwelling. This application was received late pm on 7/11. Members to consider their response via email. Decisions: c) W/22/01066/FUL Residential conversion of barn to a dwelling, including replacement roof, to replace approved barn conversion Location: Land Adj To Bramble Cottage, Dorsington Road, Dorsington, Pebworth. Application approved with conditions.												
7.	Finance: a) Council noted the Clerk’s report on payments made since the last meeting.												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">PAYMENT</th> <th style="width: 25%;">PAYEE</th> <th style="width: 25%;">DETAILS</th> <th style="width: 10%;">TOTAL</th> <th style="width: 10%;">VAT</th> <th style="width: 15%;">NET</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET						
PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET								

	BACS	Limebridge RS	Amenity Contract	496.80	82.80	414.00
	BACS	ACL Arden Construction	Retention Release	7485.00	1247.50	6237.50
	Total			7981.80	1330.30	6651.50
	<p>b) Council noted the employer's pension increase from 3% to 5% for year 2 as per November 2021 minutes.</p> <p>c) Council gave consideration and approval of the schedule of payments, listed in Appendix A to be made by internet banking. It was agreed there is provision within the budget and financial regulations and relevant policies have been followed.</p> <p>d) Council noted the LGA has come to an agreement on the 2022/23 pay offer with the unions. This results in £1 extra per hour backdated to April, with payment being made in the December salary and an additional day's annual leave with effect from 1 April 2023.</p>					
8.	<p>Council & Community Matters:</p> <p>a) Members noted Welcome to Pebworth Info has been forwarded to Persimmon Homes.</p> <p>b) Members considered the quotes from stonemasons regarding Town Pool Car Park. Clerk to contact Steve Allard & Son who provided the cheapest quote from photos to see if they will come and look at the wall with a Councillor. Clerk received two quotes from the many requested and has advertised in the November Petrus & Piper with no interest.</p> <p>c) Members noted Clerk has advertised information regarding Community Speed Watch & Neighbourhood Watch in the November Petrus & Piper.</p>					
9.	<p>The Close & Recreation Field</p> <p>Members noted:</p> <p>a) Cllr Pearson & Clerk met with 10 Play Equipment Companies to discuss the tender. Closing date has been set for 25th November with decision making anticipated for the January meeting.</p> <p>b) Total Play have declined to inspect the tennis post repair.</p> <p>c) Tennis net has now been removed for the winter</p> <p>d) Clerk has ordered a replacement golf net.</p>					
10.	<p>Cemetery:</p> <p>Members noted the laurel has been trimmed.</p>					
11.	<p>Allotments:</p> <p>Nothing to report.</p>					
12.	<p>Streetlighting:</p> <p>a) Members noted the final replacement streetlight is due to be installed shortly.</p>					
13.	<p>Highway Matters:</p> <p>Members noted:</p> <p>a) Clerk is meeting with Barry Barnes from County Highways on 9th November to consider possible new VAS sites.</p> <p>b) County Highways has confirmed the new 'bend' sign for Little Meadows has been ordered.</p> <p>c) County Highways has put a request forward for a footway to join the main village and Little Meadows although has advised this will cost well into tens of thousands of pounds.</p> <p>d) Clerk has reported the dead trees on Dorsington Rd to Wychavon District Council however has not received a response to date. Cllr Cranage to contact County Councillor Adams to seek advice.</p> <p>e) Clerk has issued an order to clear the ditch along the side of The Close. Rooftop Housing has confirmed they are happy to share the costs.</p> <p>f) VAS data was discussed.</p>					
14.	<p>Lengthsman/Handyman Matters:</p> <p>Works carried out:</p> <p>a) Emptied the bin by the MUGA.</p> <p>b) More rotten wood on the multi play. Bolt fitted to make it secure. No other immediate problems visible.</p> <p>c) Confirmation that there are no scissors or other equipment in the defib</p> <p>d) Replaced 2 bollards and reflectors on Front Street.</p> <p>Future Tasks:</p> <p>Bollards on Back Lane – Clerk to speak with Barry Barnes, County Highways Officer.</p>					
15.	<p>Public Rights of Way:</p> <p>Nothing to report</p>					
16.	<p>Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas:</p>					

	a) Cllrs to go on a tour of Meon Way Gardens. Cllr Cranage to organise something for the Spring.
17.	Policy: Members resolved to adopt the Dignity at Work Policy in line with the Civility and Respect pledge.
18.	Date of Next Meeting: a) Council confirmed the date of the budget meeting to be held on Tuesday 29 th November, 7pm Village Hall at which time the playing field tenders will also be reviewed. b) Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 5 th December 2022 at 7.00pm in the Village Hall, Pebworth.
19.	Closure of Meeting: The Chairman closed the meeting at 20:50 hrs

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances as at 14th October 2022

Treasurers Account	2,547.19
Business Bank Instant	52,662.75
Total	55,209.94

APPENDIX

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	*****		*****
BACS	Mrs D Bowles	Clerk's Salary & Expenses	*****		*****
BACS	LRS	Amenity Contract	496.80	82.80	414.00
BACS	M Parkinson	Cemetery Contract	408.00	68.00	340.00
BACS	C Giddings	Hedge Cutting	168.00		168.00
BACS	Mr J Hyde	Lengthsman Works	124.50		124.50
BACS	Edge IT	Band Width Upgrade	189.60	31.60	158.00
BACS	Poppy Shop	Poppy Wreath	23.98	0.00	23.98
DD	Nest	Clerk's Pension Aug	40.44		40.44
DD	O2	Mobile Phone	14.74	2.46	12.28
DD	Yu Energy	Streetlight Energy	41.84	1.99	39.85
DD	Yu Energy	Streetlight Energy	168.34	8.02	160.32

County Councillor Report
Month: November 2022
Prepared by Alastair Adams
Littletons Division, Worcestershire County Council

October 2022 saw the final parts of the planned flood alleviation scheme being completed for Broad Marston.

It all started over 10 years ago after many houses were flooded. Roy Jeffries, a resident of Priory Lane whose house had flooded, had mapped the flood water.

I had several meetings with him, the flood engineers from Wychavon District Council/Worcestershire County Council and the Environment Agency to see how we could stop the flooding. A plan containing over 23 different improvements in different parts of the parish was developed; the main 3 themes were;

- to stop flood water coming into the village by holding it back using flood plains,
- secondly any water that came into the village had to be able to escape rapidly downstream and this could be achieved by removing obstacles to its flow,
- and thirdly to stop water travelling the wrong way down ditches from Noleham brook onto the road by fitting non-return valves and headwalls.

Worcestershire County Council were first to carry out some major engineering works with new drain pipes running across the garden of White Cottage, and a large drain from the bottom of Priory Lane into Noleham Brook. Non-return valves were fitted to outlets too.



The Parish Council paid to have ditches cleared, and with a grant from WDC a new bridge was built over one of the Noleham Brook tributaries. The old bridge was causing a severe restriction in flow that meant flood waters backed up and overflowed onto a drive and down onto the main Broad Marston Rd

Then the big breakthrough when the charity, Heart of England Forest, agreed to have a large flood plain built in their field by Pebworth Holt upstream to Broad Marston. Designed by WDC, and paid for by a famous singer Ellie Goulding, who owned a house in Broad Marston that would hold back nearly 2000 cubic metres of water.

Below is an aerial picture of this large field showing the earth bund at one end that is over a metre high in places and acts like a dam holding the water in the field until the flood water recedes. There is a discharge pipe from the field back into Noleham Brook which allows the water to flow away once the level in the brook lowers.



Last month the following were built:-

- **Secondary Flood Plain – Broad Marston Rd - See photo below.** This will stop flood water that breaks the bank in this field flowing onto the road. Our thanks goes to the new owners at Broad Marston Manor and The Priory, Henson Plant Hire, and WDC Flood Engineers who helped make it happen.



- **The Noleham Brook on both sides of the Priory Lane bridge was also cleared in October.**
-



- **Non-return flaps on the outlets into Noleham Brook from the road gullys – one already fitted in October, the remaining one should be fitted in November.**

Although I can't say that flooding will never occur in Broad Marston again, I do believe that with all the flood alleviation works carried out, the risk of flood water entering any of the houses in Broad Marston is now much much lower. Also the fear of flooding that many householders dreaded everytime heavy rain occurred should hopefully be a thing of the past, and they can sleep soundly from now on!

A BIG "thank you" to everyone that has helped make these flood alleviation schemes happen.

Flood alleviation works also continues in Honeybourne and to stop the flooding under Honeybourne Bridges and by the Gate. Last month more works were completed as follows;

- **Flood alleviation on Stratford Rd, and the blocked Culvert from Ditch behind Badhams Garage Honeybourne-** The ditch behind Badhams Garage has a new headwall built– see below

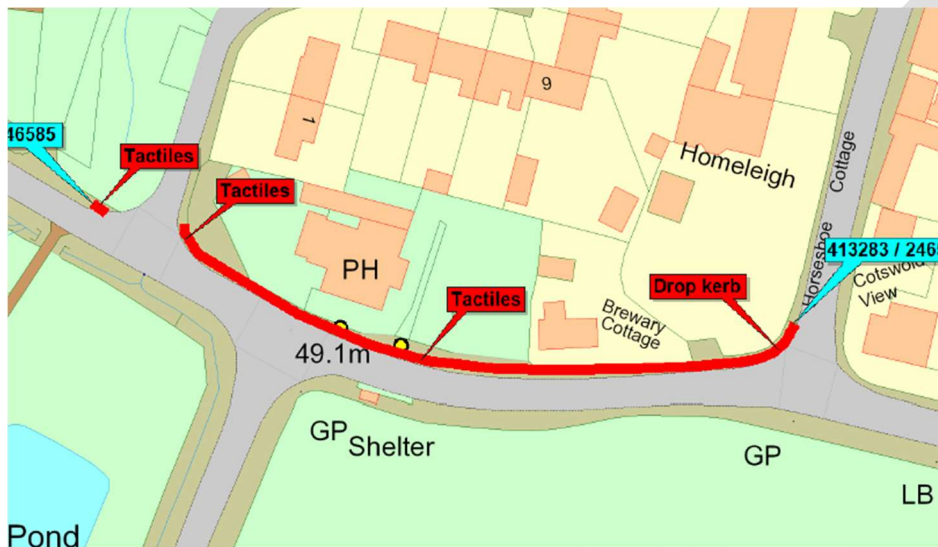
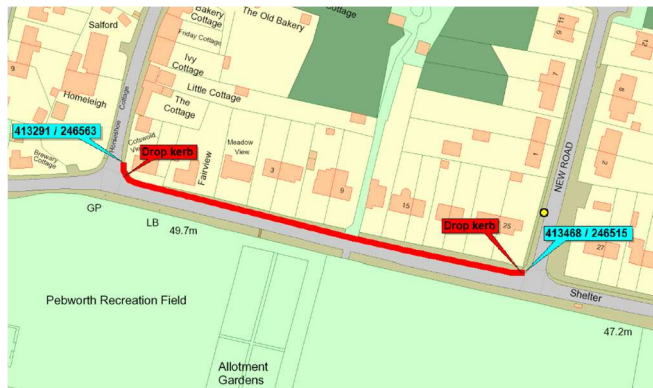


- Some of the drains under the raised pavement are blocked/collapsed and will be repaired by WCC before the end of this financial year

Highways:

There are still road closures so please check <https://one.network/> to see all the temporary road closures on a regular basis.

- Broad Marston Rd & Chapel Rd to be resurfaced in March/April 2023 – see plans below



As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

County Council Divisional Fund

The new Divisional Fund has re-started Applications are invited from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me. New grants processed so far:

1. The Pebworth Collective – for the Platinum Jubilee celebrations
2. Honeybourne Bowls Club – new mat and storage
3. Honeybourne Cricket Club – Cricket equipment
4. 1st Littleton Scout Group – improvements to the toilets
5. Cleeve Prior Heritage Trust – Poetry books for school visits
6. Cleeve Prior – contribution to security to the Marquee over the Jubilee Weekend.
7. Pebworth in Bloom – contribution to developing the wetlands area at Wesley Gardens
8. Bretforton Show – display boards
9. Offenham Village Hall – new foldable tables
10. Littletons Village Hall – new cupboards
11. Littletons Juniors – new goal posts
12. Meon View Residents Association – grant for the Children’s Halloween event

Cost of Living Help – Energy cap

See <https://www.gov.uk/government/news/government-announces-energy-price-guarantee-for-families-and-businesses-while-urgently-taking-action-to-reform-broken-energy-market#>

This cap is in addition to the previously announced £400 that every household will receive over six months starting from October 2022 to help with the cost of living. The first payment of £66 will be paid this month and you should see it as a credit on your electricity bill.

In addition the following government help is available;-

- £650 one-off cost of living payment for those on means tested benefits such as Universal Credit or Pension Credit. See <https://www.gov.uk/guidance/cost-of-living-payment>
- An additional £300 one-off pensioner cost of living payment for pensioners in receipt of the Winter Fuel Allowance to be paid in November 2022
- £150 one-off disability cost of living payment for people in receipt of disability benefits.

For more information see <https://www.gov.uk/guidance/cost-of-living-payment>

And for details on the Energy Bills Support Scheme see <https://www.gov.uk/government/news/energy-bills-support-scheme-explainer>

Also see <https://www.gov.uk/government/publications/government-support-for-the-cost-of-living-factsheet/government-support-for-the-cost-of-living-factsheet>

Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org

PEBworth PARISH NOV 7TH

Wychavon finances in good health

The most recent budget update has Wychavon finances balanced and in good health with no cuts to services planned.

The boundary review has finished its recommendations and the new ward for Pebworth will be a combined one with the littletons.

The attached document contains more information about the recommendations which will need to be approved by Parliament. They will then be in place for the 2023 election. An interactive map is available at <https://consultation.lgbce.org.uk/have-your-say/24728>.

Comments open on site for travellers and traveling show people,

The document proposes additional Traveller pitches on two existing Traveller sites at Newlands, Malvern and Charlton, Pershore and two existing sites at Aldington and Evesham are also allocated in case the latest planning permissions lapse.

To help meet the medium to longer term needs of Travellers or Travelling Showpeople, new sites are also proposed on the new and expanded settlements at Worcestershire Parkway, Throckmorton and Rushwick, together with a site on each of the urban extensions at Worcester South and Worcester West.

People can comment by visiting <https://www.swdevelopmentplan.org/consultations/south-worcestershire-traveller-and-travelling-showpeople-policy> from Tuesday 1 November and downloading and filling in the comment form, by email or by post. Paper copies will also be available from Customer Contact Centres, local libraries and some parish and town council offices

The SWDPR is also out for general review and a presentation is attached to this email.

Wychavon has a temporary new head of planning and is in the process of recruiting a new permanent officer.

Customer Service Excellence for Wychavon

Wychavon has once again been recognised for its commitment to delivering excellent customer service for the twelfth year in a row.



Following a thorough assessment, Wychavon has been awarded Customer Service Excellence status. This includes achieving 12 Compliance Plus levels which is our highest standard to date.

Wychavon's corporate commitment to putting customers first has been strengthened by the council dedicating the year 2022 as 'A Year of Customer Service'. The assessor recognised the work that has been completed by the council in reviewing and redesigning the website to improve accessibility to ensure all customers, whatever their ability, can access service information.

The district council continues to identify hard-to-reach residents, with recent efforts to engage more with Ukrainian refugees.

There is a thorough strategy for consulting with the public about their thoughts and opinions about the services the council delivers with The Resident's Survey and engagement continues to be promoted to residents.

Areas for further improvement were also highlighted as a way for the council to continue improving its customer services including extending the Resident's Survey to include 11 – 16-year-olds. This would ensure that the council can engage with this age group to identify their key topics.

Cllr Emma Stokes, Executive Board Member for Resident and Customer Services on Wychavon District Council, said: "I'm thrilled that we have received the Customer Service Excellence status 12 years in a row. Our staff truly care about the people we serve, and this is apparent in the results that have been achieved. There is work going on behind the scenes continually to improve the way we communicate with people wanting to access our services. The way people choose to contact us has changed and we have changed in response to this need by adapting our technology."

All Roads Lead to Evesham

A major discovery was made after a resident contacted Wychavon's archaeology advisor Aidan Smyth to tell him workmen had dug up what appeared to be a Roman road. After reviewing the photos of the site, Aidan identified it as a possible Roman ford.

Excavations have taken place to uncover clues to the age and identity of the creators of the road and everything currently points to it being a Roman structure that could be up to 1,900 years-old.

Not only is the road constructed like a wall with large stones laid in bands, which is a well-known Roman building technique, it is also 2.95 metres wide, which is the standard width for a single-track Roman road. A section dug from the road is being sent off for Optically Stimulated luminescence testing, which will measure the last time the sediment was exposed to sunlight.

This process could take several months. In the meantime, the site may be reburied to protect it from deteriorating. Historic England is being kept informed in the hope they will schedule the find as an ancient monument, protecting it from future development.

Aidan Smyth, Archaeology Advisor for Wychavon, said: "At the moment everything is ticking the boxes for it to be Roman, but it still feels too good to be true, so we are keeping an open mind. It may be that we have to bury it undated, but I hope not."

Velo Park

The new £2 million Velo Park in Evesham is complete. The official opening of the track for those who have been involved with the project will take place this Saturday 29 October and will be attended by cycling clubs of all ages and abilities from across the area. The official open day for the public will be announced soon.

The video of the construction of this amazing site is available on Facebook: <https://fb.watch/gp0cR04OX/> It has been designed by Jack Williams, from Wychavon engineering services, and includes a pump track, a learn-to-ride track, a cyclo-cross training track and a closed road circuit. This means it can be used by cyclists of all ages and abilities.



The project was part-funded by a £500,000 grant from Sport England and British Cycling with the rest coming from section 106 sports infrastructure funding. This is money provided by housing developers to provide new sports facilities in Evesham.

Evesham United will look after the day-to-day management of the facility and has supported Wychavon to deliver the project along with a steering group made up of local cycling groups and British Cycling.

Town Centres Advisory Panel update

Ian Edwards, Director of Economy and Environment, updated the panel on the UK Shared Prosperity Fund (UKSPF).

Steve Knight gave an update on the Place Boards. The Chairmen of the three Place Boards had now been appointed and the first meetings had taken place. Steve went on to give an update on all the activities that had taken place over the summer. The year 2022 had effectively been the first normal year following Covid. The team were now looking at events building up to Christmas and will be putting on a Blossom Business Seminar on Friday 25 November to encourage businesses to get involved with the Blossom Trail as it celebrates its 40th anniversary in 2023.

Caroline Tredwell, Place Project Officer for Evesham, gave a presentation on the options available for the district's towns to conduct an accessibility audit. The purpose of commissioning the audit was to take action on the interventions that can be achieved more quickly to improve accessibility in our Towns.

The minutes can be viewed [here](#). Other members are welcome to attend the Panel Meetings.



Community Conference

Wychavon hosted a community conference at the Civic Centre for organisations and partners working in Pershore and the surrounding villages. There were 27 representatives from voluntary sector organisations who came together to discuss topics such as working with volunteers, finding and securing funding and engaging the community. The successful event was organised and led by Tracey Stephens and Branwen Bingle from Wychavon's Communities Team.

One month on, at Abbey Park, Evesham



Work started nearly one month ago on the new £330,000 water play area in Evesham's Abbey Park. Look at some of the amazing work that's been done already.

The Splash, the company who are working on the improvements at the park, has already removed all the old scheme, and the new edging kerbs have been installed. The underground pipe work has been installed, reinforcing mesh laid and concrete poured to the main area and to the footings of the arch the control room fitted out. Next week will see work start on the arch and the rill.

The bespoke manufacturing capabilities and creative design team were able to take influence from the stunning position and unusual history of the park and create a bespoke water feature archway that takes inspiration from stonework at the Abbey. <https://bit.ly/3N7LxPA>

Lawley Way Play Area



As part of the new £630,000 investment programme in Wychavon's parks and green spaces other planned work included improvements to Lawley Way Play Area in Droitwich Spa. The work to install the cone climber and the associated safety surfacing has been completed at Lawley Way, and the play area is now fully open.

This was one of the projects funded by Executive Board in July 2022. It has been completed well within budget and well ahead of the anticipated completion date of December 2022.



Workman Gardens

Also, as part of the same £630,000 investment programme in Wychavon's parks and green spaces, work has also started in Workman Gardens this week – replacing the timber retainer.

All the old timber from Phase One has been removed and work has started on the installation of the steels for the new timbers.

Miriam's transformational home

We're so pleased to see that Miriam is happy with her experience of the transformational retrofit measures installed by Trent and Dove Housing Ltd – part of Wychavon's £5.8 million Social Housing Decarbonisation Fund (SHDF).

We are also working with Rooftop Housing Group, Citizen Housing Group and Trident Group to deliver the project which is expected to support 100 local jobs.



Miriam received new windows, roof insulation, ventilation, heating controls and external wall insulation. Her home is just one of 187 properties being treated through the scheme and Miriam said she would recommend it to everyone: "If somebody asked me about it, I would certainly tell them to have it. I think it's amazing I really do, the technology that's about today is second to none!"

Kind regards,
Cllr Thomas Havemann-Mart.

Honeybourne & Pebworth ward.
Wychavon District Council
good services, good value
Visit our website www.wychavon.gov.uk

DRAFT