

**Pebworth Parish Council**  
**Minutes of the Annual Council Meeting of the Parish Council held**  
**At the Village Hall, Pebworth on Monday 3<sup>rd</sup> October 2022**

**Present:** Councillors: Richard Weller (Chairman), John Hyde, Sam Parkins & David Cranage

**In attendance:** Mrs D Bowles (Clerk)

**Also in attendance:** 5 members of the public.

<b>1.</b>	<b>Apologies Considered for Absence:</b> Cllrs Meynell, Pearson & Shiers
<b>2.</b>	<b>Register of Interests:</b> <b>Disclosures of Interests:</b> Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. <b>None declared</b>
<b>3.</b>	<b>Open Forum:</b> The Chairman suspended the formal meeting for the Ward Members and public participation. <b>a)</b> 5 members of the public were in attendance: <ul style="list-style-type: none"> <li>- More problems still being reported regarding anti-social behaviour. Unfortunately, the police were not able to attend the meeting. CCTV has recorded images which have been forwarded to the police. There has been a distinct lack of response from the police and Cllr Weller will follow this up with PC Matt Beards and Rooftop Housing. It was again reiterated that every piece of evidence needs to be recorded.</li> <li>- Query was raised regarding the Town Pool car park – Cllr Weller advised that one quote has been received with another expected. Clerk to advertise for an experienced stonemason in the Petrus &amp; Piper.</li> <li>- It was reported that the Gold status had once again been awarded to Pebworth in Bloom, along with Best Village in 6 counties. The Parish Council offered their congratulations for all the hard work involved. It was also reported that a stone trough had been driven into – Cllr Hyde to move this.</li> <li>- A representative of Meon Vale Gardens Residents Association had provided a report and queried whether the Parish Council would be responding, especially regarding S106 monies. Cllr Cranage advised that the best person to speak with is District Councillor Havemann-Mart.</li> </ul> <b>b)</b> County Councillor Adams sent his apologies and provided a report which is appended to the minutes <b>c)</b> District Councillor Havemann-Mart was not in attendance. <b>The Chairman closed the open forum and reconvened the meeting at 19:30.</b>
<b>4.</b>	<b>Ward Member's Report:</b> None in attendance
<b>5.</b>	<b>Acceptance of Minutes:</b> The Minutes of the Ordinary Parish Council Meeting held on 5 <sup>th</sup> September 2022 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
<b>6.</b>	<b>Planning Matters:</b> <b>Considered:</b> <b>a)</b> <b>W/22/01748/HP</b> Location: Ashford House, 5 Mill Field, Pebworth, Stratford Upon Avon, CV37 8UX Description of Proposal: Existing Garage roof to be replaced to suit conversion ancillary to the enjoyment of the dwelling. Following discussion Clerk to respond with "No comment". <b>b)</b> <b>21/02785/CU</b> Location: The Dutch Barn, Crabtree Farm, Dorsington Road, Dorsington, Pebworth, Stratford Upon Avon, CV37 8AP Description of Proposal: Change of use of land from agriculture to residential and erection of five domestic outbuildings and two shipping containers ancillary to the dwelling house "Dutch Barn" (retrospective). Following discussion Clerk to respond with "The Parish Council request the planning officer investigate this is not in contravention of any of the South Worcestershire Development Plans and trust due process is followed. The Parish Council note the objections of residents". <b>Considered between meetings:</b> <b>c)</b> <b>W/22/01667/LB</b> Associated Ref:W/22/01666/HP Location: Broad Marston Manor, Broad Marston Road, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XY Description of Proposal: Repairs to west elevation wall and wall plate, new and replacement dormer windows, roof repairs and new roof covering. Following consultation with Members via email Clerk responded with "No Comment".

	<p>d) <b>W/22/01666/HP</b> Associated Ref:W/22/01667/LB Location: Broad Marston Manor, Broad Marston Road, Broad Marston, Pebworth, Stratford Upon Avon, CV37 8XY Description of Proposal: Repairs to west elevation wall and wall plate, new and replacement dormer windows, roof repairs and new roof covering. Following consultation with Members via email Clerk responded with “No Comment”.</p> <p><b>Decisions:</b></p> <p>e) <b>20/01240/S106</b> - Application under section 106A of the Town and Country Planning Act 1990 to modify the requirements relating to legal agreement dated 12 November 2013 and associated with planning reference 13/00132/OU Location: Land Adjacent to, Sims Metals UK (South West) Limited, Long Marston, Pebworth. <b>Application Approved Subject to Conditions</b></p>
<b>7.</b>	<p><b>Finance:</b></p> <p>a) Council noted no payments had been made since the last meeting. It was <b>resolved</b> to:</p> <p>a) approve the schedule of payments to be made by internet banking as appended to the minutes b) to purchase a Parish Council wreath regarding Remembrance Day c) approve the second quarterly bank reconciliation, account balances and income and expenditure budgets. Cllr Parkins initialled. d) Not opt out of the Smaller Authorities Audit Appointment (SAAA) Central External Auditor Appointment Arrangements. This would require the Parish Council to appoint its own recognised External Auditor at a cost that will be higher than that negotiated buy the SAAA.</p>
<b>8.</b>	<p><b>Council &amp; Community Matters:</b> Members noted:</p> <p>a) The report from the Residents Association at Meon Way Gardens. Clerk to forward this to District Cllr Havemann-Mart &amp; County Cllr Adams seeking their advice before providing a response. b) Clerk has been provided with information regarding Neighbourhood Watch (NWS) and is awaiting information for the Community Speed Watch (CSW) schemes from the police. The Parish Council has investigated the NWS and Clerk has been advised to forward this information via social media, the Petrus &amp; Piper. This is something the Parish Council is happy to support but has been designed to be run by residents. c) Vulnerable list – the Parish Council is willing to support this but it is not something they will run. Clerk to investigate how to set up a “Good Neighbour Scheme”. d) The gable end wall of Walnut Cottage has been investigated as a report was received at the September meeting that it is falling down. This does not appear to be causing any issues. e) Clerk has received further anti-social behaviour complaints; these have all been reported to the police and Rooftop, where necessary, by the concerned residents. f) Clerk has contacted several stonemasons regarding the Town Pool Car Park and is awaiting responses. One quote has been received and another is awaited. A quote is also awaited to remove the ivy. g) The retro-fit to the VAS to provide data has been installed. h) It was <b>resolved</b> to pass a resolution to sign up to the Civility and Respect pledge (details in recent CALC updates)</p>
<b>9.</b>	<p><b>Pebworth In Bloom:</b> An update was provided through Open Forum.</p>
<b>10.</b>	<p><b>The Close &amp; Recreation Field</b></p> <p>a) Members noted the tender information regarding The Close has been uploaded to the Contracts Finder website. A meeting has been set for Thursday 13<sup>th</sup> October at 11am for prospective tenderers. b) Clerk to contact Total Play re tennis net repair.</p>
<b>11.</b>	<p><b>Cemetery:</b> Nothing to report.</p>
<b>12.</b>	<p><b>Allotments:</b> Nothing to report.</p>
<b>13.</b>	<p><b>Highway Matters:</b></p> <p>a) Confirmation has been received that the first part of the pavement outside The Masons Arms will be resurfaced in March. It is anticipated the remainder along Broad Marston Rd from Friday St junction to New Rd will be carried out in April 2023 b) Cllr Cranage reported several dead trees along Dorsington Rd. Clerk to request Wychavon District Council investigate.</p>
<b>14.</b>	<p><b>Lengthsman/Handyman Matters:</b> <b>Works completed:</b></p> <p>- Branches opposite school have been trimmed and trimmings removed and disposed of.</p>

	<ul style="list-style-type: none"> <li>- Program to produce VAS report has been downloaded with the first report to be produced at the November meeting.</li> </ul> <p><b>New and outstanding Lengthsman/Handyman matters:</b></p> <ul style="list-style-type: none"> <li>- One bollard to be replaced on Front Street and another reflector needs replacing.</li> <li>- Jobs for this month include weed spraying, grip clearance and some sign visibility clearance.</li> <li>- The hedge of the recreation field needs cutting. Clerk to issue an order to Clive Giddings, our usual contractor, who has confirmed he can carry out these works for a maximum cost of £150.</li> <li>- Clear the ditch along the side of The Close. Clerk to issue an order to Richard Prior and seek half the costs from Rootop Housing.</li> <li>- Remove the tennis net for the winter.</li> </ul>
<b>15.</b>	<b>Public Rights of Way:</b> Nothing to report.
<b>16.</b>	<b>Matters Raised by Members:</b> The following matters were raised by Council Members for consideration for future agendas: a) Cllr Weller stated that he is investigating First Responder training. Query raised as to whether scissors etc are within the defibrillator pack.
<b>17.</b>	<b>Date of Next Meeting:</b> Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 7 <sup>th</sup> November 2022 at 7.00pm in the Village Hall, Pebworth.
<b>18.</b>	<b>Closure of Meeting:</b> The Chairman closed the meeting at 20:50 hrs

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

## FINANCE

Verified & Confirmed Account Balances as at 9<sup>th</sup> September 2022

Treasurers Account	4,464.76
Business Bank Instant	33,154.02
Total	37,618.78

## APPENDIX A

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	80.40		80.40
BACS	Mrs D Bowles	Clerk's Salary & Expenses	****		****
BACS	M Parkinson	Cemetery Contract	198.00	33.00	165.00
BACS	Westcotec Ltd	VAS Upgrade	606.00	101.00	505.00
BACS	Wicksteed Leisure	Tennis Net Repair	540.00	90.00	450.00
DD	Nest	Clerk's Pension Aug	40.44		40.44
DD	Ionos	Aug Fee	6.00	1.00	5.00
DD	O2	Mobile Phone	14.74	2.46	12.28
DD	Yu Energy	Streetlight Energy	44.45	2.12	42.33
DD	Yu Energy	Streetlight Energy	158.28	7.54	150.74

**County Councillor Report – Pebworth Parish Council**  
**Month: October 2022**  
**Prepared by Alastair Adams**  
**Littletons Division, Worcestershire County Council**

**So much has happened in the last month; so much has changed too.**

**Our beloved Queen passed away on 8<sup>th</sup> September, and the out-pourings of love and affection towards her from all round the world was amazing. We have a new King. We also have a new Prime Minister who has announced a plethora of new policies. This is a new era. Long live King Charles III**

**Cost of Living Help – Energy cap**

One of the first things the new Prime Minister announced was the cap on energy bills. With the war in Ukraine, and Russia turning off the gas supplies to Europe, the cost of energy worldwide has rocketed and the forecasts of electricity bills this winter was very scary – up to £6000 for the average household was being broadcast as possible. The Government has acted quickly to remove this worry and announced a cap on energy prices for homeowners and businesses. From 1st October, a new 'Energy Price Guarantee' will mean a typical UK household will now pay up to an average £2,500 a year on their energy bill for the next two years.

This is automatic and applies to all households.

See <https://www.gov.uk/government/news/government-announces-energy-price-guarantee-for-families-and-businesses-while-urgently-taking-action-to-reform-broken-energy-market#>

This cap is in addition to the previously announced £400 that every household will receive over six months starting from October 2022 to help with the cost of living. The first payment of £66 will be paid this month and you should see it as a credit on your electricity bill.

In addition the following government help is available;-

- £650 one-off cost of living payment for those on means tested benefits such as Universal Credit or Pension Credit. See <https://www.gov.uk/guidance/cost-of-living-payment>
- An additional £300 one-off pensioner cost of living payment for pensioners in receipt of the Winter Fuel Allowance to be paid in November 2022
- £150 one-off disability cost of living payment for people in receipt of disability benefits.

For more information see <https://www.gov.uk/guidance/cost-of-living-payment>

And for details on the Energy Bills Support Scheme see <https://www.gov.uk/government/news/energy-bills-support-scheme-explainer>

Also see <https://www.gov.uk/government/publications/government-support-for-the-cost-of-living-factsheet/government-support-for-the-cost-of-living-factsheet>

**Pebworth party in the Park**

**What another GREAT Pebworth Party in the Park on Sunday 11<sup>th</sup> September with over 1500 people attending.**

**Highways:**

There are still road closures so please check <https://one.network/> to see all the temporary road closures on a regular basis.

1. **Further Flood alleviation – Broad Marston Rd** - A small secondary flood plain can be built in Tim Longford’s field just before the entrance to Broad Marston. This is a “belt & braces” scheme to prevent water flowing from the brook onto the road. Work to start in Sept.
2. New sewage connection completed last month at the top of Front Street so the foul smells from the old septic tank will cease.
3. **Honeybourne Rd/Stratford Rd flood alleviation improvements**
  - a. Two extra gullies have been installed on the Pebworth side of the railway bridges, and the ditch cleaned out and upgraded in between the bridges.
  - b. In addition a meeting occurred this month with Network Rail to look at more flood alleviation including replacing a section of pipe and installing the further two gullies on the southern side of the bridges. WCC need approval from Network Rail to carry out this work as this means working near to the wing walls / parapets to the railway bridge.
  - c. Network Rail has confirmed that they are removing the grill at the outlet to the ditch that runs under Mickleton Rd which WCC engineers suggested was restricting the flow in flood situations.
  - d. The farmer using the field opposite Grove Farm entrance has agreed to build a small bund to prevent water flowing from his field onto Stratford Road by the entrance to Middle Barn which then flows under the bridges.
4. **Traffic Calming along Mickleton Rd, Honeybourne** – WCC are to paint “SLOW” on the road halfway between the bridge and the 30mph signs, and also paint white lines at the edge of the road to make it look narrower.
5. **Double Yellow Lines on the corner of the High Street near Brick Walk to be painted by WCC**
6. **No Stopping outside Honeybourne School** – Double yellow lines opposite the school entrance and the zig-zags
7. **New Gullies interactive map is now live on Report It.** See [https://www.worcestershire.gov.uk/info/20978/tell\\_us\\_about\\_a\\_road\\_or\\_highway\\_issue/1044/drainage\\_and\\_flooding\\_on\\_a\\_highway](https://www.worcestershire.gov.uk/info/20978/tell_us_about_a_road_or_highway_issue/1044/drainage_and_flooding_on_a_highway) This should help identify the road drain much easier, and you will be able to see when it was last cleansed too.
8. **Owls Homes, and blocked Culvert from Ditch behind Badhams Garage** - The ditch behind Badhams Garage has a new headwall built by Owl Homes – see below



9. **B4085 S.Littleton to Blackminster School** –New cycleway is built from South Littleton to Blackminster School and hopefully many pupils will now cycle to school.



10. Stratford Rd closed from 11<sup>th</sup> October for 3 nights ( 10pm to 6am) for Rail maintenance/survey



As always, if you have any issues on any Highways matters, please report it on the WCC website

[http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### County Council Divisional Fund

The new Divisional Fund has re-started Applications are invited from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me. New grants processed so far:

1. The Pebworth Collective – for the Platinum Jubilee celebrations
2. Honeybourne Bowls Club – new mat and storage
3. Honeybourne Cricket Club – Cricket equipment
4. 1<sup>st</sup> Littleton Scout Group – improvements to the toilets
5. Cleeve Prior Heritage Trust – Poetry books for school visits
6. Cleeve Prior – contribution to security to the Marquee over the Jubilee Weekend.
7. Pebworth in Bloom – contribution to developing the wetlands area at Wesley Gardens
8. Bretforton Show – display boards
9. Offenham Village Hall – new foldable tables
10. Littletons Village Hall – new cupboards
11. Littletons Juniors – new goal posts

**Post Office in Honeybourne will be closed from 1<sup>st</sup> Oct to 21<sup>st</sup> Oct for refurbishment**

**Your County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or  
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