

## Pebworth Parish Council

### Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 2<sup>nd</sup> September 2019.

**Present:** Cllrs. Simon Shiers (Chairman), John Hyde, James Pearson, Richard Weller, Denise Meynell & David Cranage

**In attendance:** John Stedman (Clerk), Cllr Alastair Adams, Cllr Thomas Havemann-Mart and three members of the public

**98. Apologies** were agreed from Cllr SJ Morrow

**99. Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.  
**None declared**
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.  
Disclosable Pecuniary Interests & Other Disclosable Interests – **None declared**

**100. Open Forum:** The chairman suspended the formal meeting for open forum

Summary of matters raised:

- A parishioner reported a trip hazard in the pavement on School Road near the kiosk which caused her to trip and fall, no injuries were suffered in the fall and the chairman confirmed the matter will be investigated by the Lengthsman as soon as possible.
- The derelict state of the unoccupied property of 47 Broad Marston Road was raised by two parishioners both requesting action is taken to tidy the front and rear gardens, remove the abandoned cars and secure the house as exterior doors are unsecured, the chairman confirmed the Parish Council will take what action it can to help resolve the matter.

**Ward Members Report:**

**Cllr Alastair Adams** report is appended to these minutes

**Cllr Thomas Havemann-Mart** confirmed he was not informed of the Village Hall funding issues by the WDC officers making recommendation to the Village Hall committee and the council, he will be pursuing the matter with the officers

**The Chairman** closed open forum and reconvened the meeting at 7.15

**101. Minutes:** The Council agreed the wording of the August ordinary meeting minutes and the Chairman signed them as a true record of the meeting.

**102. The Clerk's Progress Reports** – all reports are itemised in the minutes

**103. Planning Application:**

- a) **19/01912/OL:** Location: Land Off, Chapel Road, Pebworth Description of Proposal: Proposed electricity line alterations to dismantle a section of overhead line and install a new pole and stay with underground cable. Applicant: Western Power  
The Council has no objection or comment on the proposed amendments.

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### 104. Planning Other Matters: Noted,

- a) **19/01057/FUL:** Location: Sunnyside, Back Lane, Pebworth: Proposal: Demolition of lodge building and construction of new 2 bedroom single storey dwelling with access from lane leading off Back Lane and 2 off-street parking spaces: **Granted** with 9 conditions

### 105. Village Hall:

- a) The Clerk reported on the legacy fund enabling meeting with WDC Legacy Fund officers and the Village Hall committee members held on 22<sup>nd</sup> August, the outcome of the meeting was that the officers were of the opinion that a further Legacy Fund application would not be successful and their expectation was that the project should commence at the earliest opportunity. Proposed environmental and sustainability aspects will therefore be removed from the refurbishment plan to allow an achievable budget to be set for the project. This revision will reduce the overall project funding requirement by approximately £100,000

- b) **Support Funding:** Council considered the request from the Village Hall Chairman to undertake a public works loan for £100,000 as grant funding toward the Village Hall refurbishment project. The Clerk and Cllr Pearson both presented a projected budget for the repayment of the loan which indicated the loan repayments at this level may be achievable in financial terms.

The Clerk outlined the strict criteria set out by the DCLG for securing a public works loan which included a full parish consultation explaining all the details of the project and requesting parishioner support, all other secured funding sources, the proposed funding from the Parish Council, the full cost of the loan including interest, the repayment period, and the cost to each council taxpayer. The full criteria for the loan application must be fulfilled and the terms and conditions fully complied with.

In consideration of the complexity of applying for the requested loan the Chairman proposed “the Parish Council agrees in principal to making a loan application to the PWLB for a maximum of £100,000 subject to the fulfilment of the full loan criteria”. The proposal was seconded by Cllr Pearson and was agreed unanimously by council.

The Clerk will inform the Village Hall committee chairman and the WDC funding officers of the council’s decision.

Because of the complexity and many options available for gaining the funding it was further agreed that councillors will study all the DCLG terms and conditions applied to borrowing and the potential impact on council finances and precept to ensure the council taxpayer has the most economic loan package

### 106. Neighbourhood Development Plan:

- a) The Clerk reported the NDP has been referred to WDC for consideration of the adoption of the Plan which will be heard at Wychavon District Council meeting on Wednesday 18 September 2019, commencing at 6.30pm. once approved it will become a statutory planning policy. Members noted the report

### 107. Finance:

- a) **Payments:** Council approved the schedule payments list as appended to the minutes.
- b) The Clerk confirmed the new bank mandate is now confirmed

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### 108. Community & Council Matters:

- a) **Insurance:** Members considered the insurance policy details and agreed they are all satisfactory without amendments, the Clerk confirmed the sums insured are in keeping with the council's asset values
- b) **Mowing Contract:** The tendering procedures for the mowing contract which ends in October will be considered in October when the contract details will be fully reviewed by council
- c) **Rail Strategy:** Council agreed to respond to the consultation on the draft Warwickshire Rail Strategy 2019-2034, Clerk to draft a response to the consultation in line with the previous response to the Honeybourne to Stratford rail link consultation.
- d) **Defibrillator:** The Clerk reported the Defibrillator is now registered on The Circuit and the new pads are installed, the pads will be replaced again in 2024
- a) **47 Broad Marston Road:** Following the comments from open forum and the Chairman's report on the property it was agreed to send a letter to WDC housing department and the Rooftop Housing Group regarding the unacceptable condition of empty and abandoned social housing property of 47 Broad Marston Road. Clerk to action the letter

### 109. Recreation Field

- a) It was agreed to purchase four Rubber Grass Protection Mats 1.5m x 1m x 23mm to be installed around the table tennis table for turf protection

### 110. Cemetery:

- a) **Hedge Planting:** Members agreed to replanting the hedgerow fronting the cemetery in the autumn and indigenous hawthorn hedging plants are preferred along with three standard red flowering hawthorn trees. Clerk to confirm costs and quantities at the next meeting.

### 111. The Close

- a) The Handyman's report on the monthly safety inspection found new no matters needing attention. General maintenance and repairs are ongoing

### 112. Street Lighting:

- a) Faulty lights to be reported. – none reported
- b) **The Candela Quotation** for the next phase of streetlight upgrades was considered and agreed to be acceptable subject to further scrutiny by the Chairman to ensure the quotations integrity accords with previous quotations.

### 113. Highway Matters:

- a) New highway matters to be reported.
  - i) A problem of a loose area of concrete in the roadway in New Road was reported to Cllr Alastair Adams for action

### 114. Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters. –
  - i) Town Pool fencing repair works – waiting for a quotation for the works and council agreed to delegate the matter to the clerk to enable the completion of the works
- b) New Lengthsman or Handyman works agreed by council: -
  - (1) Remove and store the tennis net in the MUGA and reinstate the net support post damaged earlier in the year.
  - (2) Clear the debris catchment grill in the ditch by the Village Hall
  - (3) Repair the trip hazard on School Road reported in open forum

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### 115. Public Rights of Way matters –

- a) To report any new PROW matters in need of attention. – None reported

### 116. Matters Raised by Members:

- a) Members agreed to send a letter of congratulations to the Party in the Park organisers for a very successful and well-run event

### 117. Next meeting date:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 7<sup>th</sup> October 7.00 pm. at the Village Hall.

There being no further business the Chairman closed the meeting at 9.29

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_.

| Bank Accounts |          | Verified and Confirmed Account Balances |            |
|---------------|----------|-----------------------------------------|------------|
| Statement     | 15/08/19 | Current Account Balance                 | £12,551.37 |
| Date          | 09/08/19 | Deposit Account Balance                 | £28,860.63 |

| Payments Authorised |                       |                                 |               |             |
|---------------------|-----------------------|---------------------------------|---------------|-------------|
| Cheque Number       | Payee                 | Details                         | Gross Payment | Net Payment |
| 1892                | Pebworth Piper        | Grant payment                   | 85.00         | 85.00       |
| 1893                | Pebworth Village Hall | Grant payment baby Clinic       | 240.00        | 240.00      |
| 1894                | BHIB                  | Insurance renewal               | 610.77        | 610.77      |
| 1895                | J Stedman             | Defibrillator pads card payment | 92.40         | 77.00       |
| 1896                | Limebridge RS         | Amenity mowing contract         | 939.60        | 783.00      |
| 97                  | J Stedman             | Clerk's Salary and Expenses     | ***           | ***         |
| 1898                | John Hyde             | Handyman works                  | 113.67        | 113.67      |

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### **Pebworth Parish Council**

### **County Councillor report by Alastair Adams**

**September 2019**

### **Successful Pebworth Party in the Park**

What a GREAT day! And the low level fly past by the Spitefire was amazing! Another Pebworth Success with an estimated 2000 visitors. Both the Chairman of Worcestershire County Council, Peter Tomlinson, and the Chairman of Wychavon District Council, Francis Smith , attended and loved it!

See photo below of Peter and his wife Alison with the Red Barrows:-



A **BIG Thank You** to everyone that worked so hard to make the day a success. There are too many to name them all as over 75 villagers turned out to help. But we had fun, there was great community spirit, and lots of money has been raised to help our church and our Village Hall. A truly wonderful village we live in!

### **Mobile Phone coverage survey in Worcestershire**

Worcestershire County Council has appointed Advanced Wireless Telecommunications Group (AWTG) to undertake an assessment of mobile phone signals and services (2G, 3G, 4G) around Worcestershire from Tuesday 27th August for approximately 3 weeks.

These tests will cover signal strengths, service failures etc. around the county and will include drive, walk and static tests including on major roads, rail routes, train stations, in the urban centres, rural villages and other specific sites in the county. The routes are largely a repeat of the Trials undertaken in 2017, so the results can be compared against the baseline, WCC can then assess improvements and provide evidence to support our further dialogue with mobile operators to keep improving services.

Please be advised West Mercia Police have been notified of the activities, as have a number of front line services such as libraries and operators at the Hub; the AWTG team will be carrying a letter from Worcestershire County Council, confirming the details and providing an officer name and contact details should there be any concerns raised as a result of what they are doing.

### **As Autumn arrives, please keep the road gullies clear of leaves**

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Please use your lengthsman to check the road drains and gullies around your village and get him to clear any rubbish/leaves off the grates please.

### Highways:

Worcestershire County Council's road maintenance programme on surface dressing is nearly at the end. However, there are still a lot of road closures around the area caused by the utilities – Severn Trent, Broadband, gas and electricity all upgrading the services. To keep up to date on the roads affected see

[http://www.worcestershire.gov.uk/info/20602/roadworks\\_in\\_worcestershire](http://www.worcestershire.gov.uk/info/20602/roadworks_in_worcestershire)

Or look at the national roadworks website below, and type in Honeybourne in the top right box to search.

[www.roadworks.org](http://www.roadworks.org)

1. **Pot hole on Pebworth Rd near junction with Buckle Street** – repaired.
2. **Buckle Street being closed from 16/9/19 for carriageway repairs between Sheenhill Road Junction to the Pebworth Rd/Blakes Hill junction**
3. **Broad Marston Road footway surface** – a resident has emailed me about the surface along this footway so I have asked Highways to inspect it and repair it where necessary.
4. **Blocked gully on top of hill on Pebworth Rd on bend as you come into the village** –jetted but road flooded again in next heavy rain. So Highways to look at outlet of drains into ditch may need clearing
5. **Road Liable to Flooding' warning signs to be installed** either side of the bridges in Stratford Rd. No date yet when this work will start.
6. **Higher kerbs at the junction of Back Lane and School Lane** – programmed to be done but no date set.
7. **Cracks on the pavement along Front Street** –will be re-surfaced/top surfaced in next 9 months
8. **Road drains outside Knoll, Front street have been jetted.** Illegal connection from a resident's cess pit has been identified. WCC legal team have written to householder
9. **Concrete slab moving in road in New Road** – reported to Highways

As always, if you have any issues on any Highways matters, please report it on the WCC website  
[http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### Closed the Pebworth sewage works

Now the new sewage pipe from Pebworth to Long Marston is all working, Severn Trent have now officially closed the old sewage works.

### County Council Divisional Fund

Divisional grants have re-opened in April, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me.

Grant requests received so far are

1. Badsey Soap Box Races – insurance – grant paid
2. Cleeve Prior Annual Cricket Match – grant requested for new equipment
3. Bretforton Allotments – new shed – grant paid
4. Bretforton Memorial Hall – new folding chairs – grant paid

**Your County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277 or [www.alastairadams.org](http://www.alastairadams.org)**