

## Pebworth Parish Council

### To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Pebworth Parish Council to be held in Mary's Room at the Village Hall, Pebworth on **Monday 5<sup>th</sup> February 2024** at 7.00pm for the purpose of transacting the following business only.



**Donna Bowles**  
Clerk to the Council

### MEETING AGENDA

1.	<b>Apologies:</b> To consider any Members reasons of absence
2.	<b>Register of Interests:</b> Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate.  <b>Disclosure of Interests</b> Members to disclose any disclosable pecuniary interests in items on the agenda and their nature.
3.	<b>Open Forum</b> <b>Chairman to Move:</b> The Meeting & Standing Orders be now adjourned:  At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the agenda may also make representations, answer questions, or give evidence relating to that item.  To receive Ward Member's Reports. County Cllr Adams District Councillor Ciotti District Councillor Robson  <b>Chairman to Move:</b> To close the adjournment and the suspension of Standing Orders
4.	<b>Minutes:</b> To consider and approve the wording of the Clerk's Minutes of the Parish Council Meeting held on Monday 8 <sup>th</sup> January 2024 – <a href="#">circulated 9.1.24</a>
5.	<b>Planning Matters:</b> a) <b>W/23/02468/CU</b> Location: Ullington Hall, Buckle Street, Ullington, Evesham, WR11 8QH Description of Proposal: Change of Use of cottage from ancillary accommodation to the main dwelling, to a holiday let b) <b>W/23/02437/FUL</b> Location: Far View, Back Lane, Pebworth, Stratford Upon Avon, CV37 8XA Description of Proposal: Planning permission to erect a replacement dwelling, including demolition of existing. c) <b>W/23/02597/CLE</b> Location: Pebworth Manor, Dorsington Road, Dorsington, Pebworth, Stratford Upon Avon, CV37 8XB Description of Proposal: Certificate of lawfulness for existing single storey side extension. Following consultation via email Members decided that as it is a technical argument on a pre-existing extension that cannot be seen from a public highway there is nothing to add and no comment should be made, leaving it for the planning offer to

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	determine. d) <b>APP/H1840/W/23/3331631</b> - Proposal: Demolition of existing agricultural barns and replacement with 5no. detached dwellings. Site at: Bank Farm Front Street Pebworth Stratford Upon Avon CV37 8XQ.
<b>6.</b>	<b>Finance:</b> a) To note precept request in the sum of £48,200 has been made to and accepted by Wychavon District Council. b) To note draft Internal Audit report. c) To note the S137 limit for 24/25 has been announced as £10.81. This is an increase from the current year which is £9.93. d) To consider for approval the schedule of payments to be made by internet banking e) To consider providing an Expression of Interest for the Community Legacy Grant.
<b>7.</b>	<b>Council &amp; Community Matters:</b> a) To receive update from Cllr Cranage regarding flooding at Friday St. (Broad Marston Rd) b) To receive information from Cllr Cotton regarding the Meon Vale Foodshare charity. c) To note Clerk has reported an issue with a Rooftop housing property. d) To consider updating the three top priorities for the Parish Council Contact Contract with West Mercia Police. e) To receive feedback from Cllr Shiers regarding meeting with Neighbourhood Planning Officers.
<b>8.</b>	<b>The Close &amp; Recreation Field</b> To note the annual inspections will take place during March via an accompanied visit with John Hyde. Clerk has also requested that a tailored checklist be provided for both areas at a cost of £40 each.
<b>9.</b>	<b>Cemetery :</b> To note 2 x ashes interments have taken place.
<b>10.</b>	<b>Highway Matters:</b> To note blocked drains at Little Meadows have been reported.
<b>11.</b>	<b>Lengthsman/Maintenance Matters:</b> a) To consider appointing a temporary Lengthsman to share the role. b) To note Lengthsman's jobs issued from last Council meeting; comment on progress c) To consider future tasks to be issued to the Lengthsman d) To note VAS data
<b>12.</b>	<b>Policy Reviews:</b> a) Publication Scheme b) Handling Requests for Information c) Retention of Documents & Records Management d) To receive update regarding Biodiversity Policy from Cllr Shiers.
<b>13.</b>	<b>Matters raised by Councillors:</b> for consideration and or items for future agendas
<b>14.</b>	<b>Date of Next Meeting:</b> To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Monday 11 <sup>th</sup> March 2024 at the Village Hall, Pebworth.
<b>15.</b>	<b>Closure of Meeting :</b>