

Pebworth Parish Council
Minutes of the Ordinary Parish Council Meeting held
At the Village Hall, Pebworth on Monday 8th January 2024

Present: Councillors: Richard Weller (Chairman), Simon Shiers, James Pearson, Sam Parkins & Jodi Cotton

In attendance: District Councillor Judith Ciotti, Mrs D Bowles (Clerk)

Also in attendance: 2 members of the public.

1.	Apologies Considered for Absence: Belated apologies received from Cllr Cranage
2.	Register of Interests: Disclosures of Interests: Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. None declared
3.	Open Forum: The Chairman suspended the formal meeting for the Ward Members and public participation. a) 3 members of the public were in attendance: <ul style="list-style-type: none"> - Queries were raised regarding flooding on Friday Street and grip clearance works, particularly along Honeybourne Rd outside Wesley Gardens. Cllr Weller advised that the Cllr Cranage is looking into various issues around flooding. b) County Councillor Adams sent his apologies and provided a report which is appended to the minutes. c) District Councillor Ciotti advised that – <ul style="list-style-type: none"> - Expressions of Interest for the fifth round of Community Legacy Grant are open until 20th February 2024. - West Mercia PCC - Safer Roads Grant Round 2 opened on 11th December, deadline for any clarification questions is 25th January and the closing date is noon on 2nd February. Clerk confirmed this information had been forwarded out via the E-News system. The Chairman closed the open forum and reconvened the meeting at 19:05
4.	Acceptance of Minutes: The Minutes of the Ordinary Parish Council Meeting held on Monday 4 th December at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
5.	Planning Matters: a) W/23/02296/FUL - Removal of existing agricultural buildings and replacement with a 2 bedroom dormer bungalow and garaging at Meadowbank Farm Dorsington Road Dorsington Pebworth Stratford Upon Avon CV37 8XB. Following the December Parish Council meeting the following comments were made : <ul style="list-style-type: none"> - The development is outside the SWDP2 Development Boundary. - It is adjacent to the Pebworth Conservation Area. - As this will be the first dwelling that would be seen on entering the village from the north from the direction of Dorsington Village please ensure compliance with the Design Code (P3 page 33) of Pebworth Neighbourhood Development Plan. Decisions: b) W/23/01487/HP Proposal: Extension and renovation to existing property. Location: Far View, Back Lane, Pebworth, Stratford Upon Avon, CV37 8XA. Application Approved. c) W/23/02224/HP Erection of single-storey rear extension, conversion of garage to ancillary accommodation, replacement windows and other external alterations Location: The Old Barn, Back Lane, Pebworth, Stratford Upon Avon, CV37 8XA. Application Approved.
6.	Finance: a) It was resolved to approve the third quarterly bank reconciliation, account balances and income and expenditure budgets. Cllr Cotton initialled. b) Council considered the budget and precept recommendations from the finance group and agreed a proposal put by Cllr Weller and seconded by Cllr Pearson that the precept for 24-25 to be £48,200. The proposal was unanimously agreed; Clerk to inform Wychavon District Council. c) Cllr Pearson and Clerk to complete the Reserves Form. d) The Council gave consideration and unanimous approval of the payments listed in Appendix A, confirming the payments in Appendix A have been approved by full Council and there is provision within the budget, and that financial regulations and relevant policies have been followed. Cllr Weller to authorise the payments made by internet banking.

	e) Council noted the Clerk's report on payments made since the last meeting.																														
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7.	<p>Council & Community Matters:</p> <p>a) Members noted the email regarding the National Planning Policy Framework. Clerk to contact Wychavon District Council regarding advice on reviewing the Neighbourhood Plan.</p> <p>b) Following County Councillor Adams' report it was resolved in principle for the Parish Council to pay for some ditch clearance works at Broad Marston and some flooding alleviation works at Friday St. Permission from landowners to be provided before any work commences.</p>																														
8.	<p>The Close & Recreation Field:</p> <p>Members noted the canopy lift works have been carried out on the trees at The Close.</p>																														
9.	<p>Cemetery:</p> <p>It was resolved to grant permission for the pre-purchase of an Exclusive Rights of Burial in the burial ground. As per the rules of the burial ground, permission can be granted where a request is made for a spouse or very close relative to purchase a single grave directly adjacent to a grave for an interment. This request complies with these regulations.</p>																														
10.	<p>Highway Matters:</p> <p>Members noted the sunken road on Back Lane is due to be repaired in January.</p>																														
11.	<p>Lengthsman/Handyman Matters:</p> <p>Members noted the VAS data appended to the minutes.</p>																														
12.	<p>Policy Reviews:</p> <p>a) Health & Safety</p> <p>b) Complaints Procedure</p> <p>c) It was resolved to adopt the draft Disciplinary Policy and a Grievance Procedure</p>																														
13.	<p>Matters Raised by Members: The following matters were raised by Council Members for consideration for future agendas:</p> <p>a) Clerk to email Rooftop Housing regarding a property in Elm Close that is possibly causing a health and safety issue.</p> <p>b) Quinton Parish Council is arranging regular first aid training; Cllr Cotton to attend this weekend.</p> <p>c) Cllr Shiers queried whether the Parish Council would be happy to share costs for new metal railings to be installed along part of the boundary edge of the burial ground to match existing railings. He will obtain quotes and bring back to a future Parish Council meeting.</p>																														
14.	<p>Date of Next Meeting:</p> <p>Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 5th February 2024 at 7.00pm in the Village Hall, Pebworth.</p>																														
15.	<p>Closure of Meeting: The Chairman closed the meeting at 19:40 hrs</p>																														

Chairman: _____ Date: _____

FINANCE

Verified & Confirmed Account Balances as at 8th December 2023.

Treasurers Account	6,968.43
Business Bank Instant	42,378.38
Total	49,346.81

Appendix A - Payments

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	****		****
BACS	Mrs D Bowles	Clerk's Salary & Expenses	****		****
BACS	Mr J Hyde	Lengthsman Works	89.85		89.85
DD	Nest	Clerk's Pension	76.17		76.17
DD	Ionos	Email	7.20	1.20	6.00
DD	O2	Mobile Phone	9.24	1.54	7.70
DD	Yu Energy	Streetlight Energy	45.29	2.16	43.13
DD	Yu Energy	Streetlight Energy	211.71	10.08	201.63

APPENDIX B – COUNTY COUNCILLOR REPORT

County Councillor Report – Pebworth

Month: January Petrus 2024

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council covering Pebworth (including Meon Way Gardens), Honeybourne, Badsey, Bretforton, Offenham, Cleeve Prior, South Littleton, North & Middle Littleton, Ullington, Bickmarsh and Broad Marston)

Dear Residents,

I hope you all had a lovely Christmas and I wish you a wonderful 2024.

At the start of the New Year, we can look forward to another 12 months of Pebworth community activities – there is always something going on in our village and surrounding area and this is the time to plan ahead; why not join one of the many clubs, or join in at the local pub playing crib? Or just pop in to the pub and meet up with friends.

Please put in your diary Sunday 1st September 2024 which is the date for the Pebworth Party in the Park which I am sure will be another fantastic day of fun, frolics and festivities.

County Council News

At this time of the year the County Council is setting its budget for 2024/25 year. It looks like it is going to be a year of hard choices as pressures on the council are increasing with the aging population and the increased pressures on Children Services. For example, when I was first elected over 10 years ago, the number of children in Council care was around 400. Today it is 1089 and the cost to is nudging £100m per year.

Many councils around the country are feeling the same pinch and have cancelled many vital services such as mending the potholes! However, in Worcestershire, we will continue to invest in our roads and pavements over the coming 12 months to keep them some of the best in the UK. We are also always looking to be more efficient and cost effective, and we are continuing to do this in 2024.

NEW drains under the Honeybourne Bridges

WCC Highways cleaned the debris/mud from the right hand side of the first bridge which was causing pooling of water partly across the road. This will need to be monitored as debris and mud gets washed off the fields onto the road and ultimately ends up in these new drains.

Other updates on flooding – Broad Marston

Still a little fine tuning to the inlets into the 2 x Flood plains is needed to help the flood plains take great capacity. Hopefully this will happen in Spring.

There was some water on the road in front of the Broad Marston Manor entrance, but the road was still passable. This water was mostly coming from the field opposite Cotswold View. A few years ago, the ditch on the right hand side (as you drive out of Broad Marston) was dug out and the soil used to build a bund in the field. This bund has now eroded and disappeared, and in my opinion this ditch needs digging out again, and the soil used to rebuild the bund.

I have asked the Pebworth Parish Council to see if there any monies left from the Cala Homes Flood alleviation maintenance fund (£5000) to help clear this ditch. They paid for it last time to be done, and I would strongly recommend they do it again. I spoke to Nick Farmer who did it last time and he is happy to quote to do it again.

Other updates on flooding – Honeybourne

Honeybourne PROW volunteers have agreed to dig out the ditches along the High Street. Also some of the outlets under the raised pavement have been blocked off on a temporary basis to see if that stops water coming back onto the road from the brook.

Network Rail gives the green light to the new Honeybourne Railway Station Car Park

I am keeping pressure on the WDC and Network Rail to complete this project, and I'm chasing them every month.

Highways:

There are still some road and footway maintenance in progress in Worcestershire please check <https://one.network/> to see all the temporary road closures on a regular basis.

- **I have reported the sunken road opposite the entrance to Pebworth Nursery to Highways.** WCC are going to dig to investigate. No date set when.
- **Dropped kerbs requested opposite 2, and 3, Chapel Road for mobility scooter.** Order given to proceed and install – no date given yet.
- **I had a meeting in November with Severn Trent and again reminded them about the foul sewer manhole in School Rd and Friday St** which suffer foul water coming up through the manhole when we had the heavy rainfall recently. They have promised to take action. I have heard nothing since so I will chase.
- **Flooding at Chalk Farm , Buckle Street** –Ditch on RHS to be dug out by farmer and new grips dug by WCC
- **Welford Bridge Closed**
 - > Christmas - bridge open
Sat 23 Dec - Mon 19 Feb
 - > Closure:
Tue 20th Feb - Wed 19 Mar
(Foot & Cycle Access only)

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

County Council Divisional Fund

Applications for the Divisional Fund are invited from local community organisations that are manned by volunteers and require a little help to buy equipment or services. To apply, please contact me on adams.pebworth@gmail.com

The following grants have been requested, and some have already been approved & paid

1. Honeybourne Village Hall – grant to help provide a Senior Citizen lunch for the Coronation
2. Honeybourne School – grant to help build a “Growing Hope” garden
3. Honeybourne Bowls Club – grant for a contribution towards a new mat
4. Cleeve Prior Heritage Trust – grant for new tables
5. Pebworth Bells – grant to help improve their Website
6. Freedom Day Centre – grant for a defibrillator
7. Cleeve Prior Art Club – grant for portrait training
8. Coffee Mornings in Pebworth Village Hall – grant requested for soup kettle and hall hire
9. Offenham Cricket club – grant towards an artificial wicket for training
10. Honey Tots Playgroup, Honeybourne – grant requested for some play equipment
11. Badsey Film Club – grant requested for a new projector
12. Cleeve Prior Heritage Trust- grant for laptop
13. Honeybourne Public rights of way volunteer group – grant for a strimmer
14. Vale Landscape Heritage Trust – grant for some tools

Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org

APPENDIX C – VAS DATA

For Project:	Broadmarston						
Project Notes:	Incoming						
Location/Name:	30/12/2023 11:52:37						
Report Generated:	5 MPH						
Speed Intervals:	Instant						
Time Intervals:	30/11/2023 12:00:00 through 11/12/2023 13:59:59						
Traffic Report From:	33.1 MPH						
85th Percentile Speed:	2717						
85th Percentile Vehicles:	45 MPH on 03/12/2023 16:20:00						
Max Speed:	3196						
Total Vehicles:	288						
AAADT:							
Volumes - weekly counts							
	Time	5 Day	7 Day				
Average Daily		298	274				
AM Peak	09:00	33	25				
PM Peak	16:00	39	34				
Speed							
Speed Limit:	30						
85th Percentile Speed:	33.1						
50th Percentile Speed:	27.9						
5 MPH Pace Interval:	25.0 MPH to 30.0 MPH						
Average Speed:	27.75						
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	104	98	107	179	239	165	96
% over limit	24.9	31.7	31.6	31.3	33.9	34.1	25.9
Avg Speeder	33.1	33.1	33.2	33.6	33.4	33.4	33.6
Avg Speed	20.3	21.0	19.6	19.6	19.2	22.1	22.4