

**Pebworth Parish Council**  
**Minutes of the Ordinary Parish Council Meeting held**  
**At the Village Hall, Pebworth on Monday 3<sup>rd</sup> March 2025**

**Present:** Councillors: Richard Weller (Chairman), Simon Shiers, James Pearson, Jodi Cotton & Eugene Mccluskey

**In attendance:** County Councillor Adams, District Councillor Judith Ciotti, Mrs D Bowles (Clerk)

**Also in attendance:** 1 member of the public.

<b>1.</b>	<b>Apologies Considered for Absence:</b> Cllr Cranage - approved
<b>2.</b>	<b>Register of Interests:</b> <b>Disclosures of Interests:</b> Members were reminded of the need to keep their register of interests updated. Members were asked to declare any Disclosable Pecuniary or other Interests in items considered in virtual meetings and their nature. <b>None declared</b>
<b>3.</b>	<b>Open Forum:</b> The Chairman suspended the formal meeting for the Ward Members and public participation. <b>a)</b> 1 member of the public was in attendance: <ul style="list-style-type: none"> <li>- It was confirmed the County Council elections would be taking place in May</li> <li>- Clerk confirmed Safer Neighbourhood Team emails are forwarded to everyone who has subscribed to Pebworth E-News</li> </ul> <b>b)</b> County Councillor Adams – not present, no report sent <b>c)</b> District Councillor Ciotti reported – <ul style="list-style-type: none"> <li>- Public hearings to examine the South Worcestershire Development Plan Review (SWDPR) will begin in March at Worcester Guildhall. Government inspectors will assess whether the plan, which outlines housing developments until 2041, meets legal and national planning requirements. The hearings will run from 4 to 27 March, covering various themes, with additional sessions in Pershore on 29-30 April. The public can attend but may only speak if they registered during the 2022 consultation and are invited by the inspector. If approved, modifications will be consulted on in Summer 2025, with final adoption expected by late 2025 or early 2026.</li> <li>- Wychavon Drainage Engineers are investigating the drainage system at Langate Fields.</li> </ul> <b>The Chairman closed the open forum and reconvened the meeting at 19:10</b>
<b>4.</b>	<b>Acceptance of Minutes:</b> The Minutes of the Ordinary Parish Council Meeting held on Monday 3 <sup>rd</sup> February 2025 at the Village Hall, Pebworth were considered and approved by the Council to be a true record of the meeting and were signed by the Chairman.
<b>5.</b>	<b>Planning Matters:</b> <b>Considered:</b> <b>a)</b> <b>W/25/00387/HP</b> Location: Ivy Cottage, Front Street, Pebworth, Stratford Upon Avon, CV37 8XQ Description of Proposal: Replacement of existing windows. Following consideration Clerk to respond “Pebworth Parish Council would like to respectfully remind the Planning Officer that the site is located within a designated conservation area. Given this status, the Parish Council trust that the special character and heritage significance of the area will be carefully considered in the assessment of the application, in line with relevant local and national planning policies” <b>b)</b> <b>W/25/00400/FUL</b> Location: Land Adj To Bramble Cottage, Dorsington Road, Pebworth Description of Proposal: Residential conversion of barn including replacement roof and extension, to replace approved barn conversion - (Variation of condition 2 Ref W/22/02615/FUL). Following consideration Clerk to respond “No objection”. <b>Decisions:</b> <b>c)</b> <b>W/24/02522/HP</b> Proposal: Garage conversion to form a habitable ancillary accommodation Location: Woodford, 4 Norton Gardens, Pebworth, Stratford Upon Avon, CV37 8YA. <b>Application approved subject to conditions.</b>
<b>6.</b>	<b>Finance:</b> <b>a)</b> No payments have been made since the last meeting. <b>b)</b> The Council gave consideration and unanimous approval of the payments listed in Appendix A, confirming the payments in Appendix A have been approved by full Council and there is provision

	<p>within the budget, and that financial regulations and relevant policies have been followed. Cllr Weller to authorise the payments made by internet banking.</p> <p>c) Following discussion, Members resolved to set a minimum General Reserve of £50,000. Additionally a resolution was passed to invest 60% of the Parish Council's available cash into Qualifying Money Market Funds (including Public Sector Deposit Fund) with a ceiling limit of £80,000 subject to confirmation that the funds are protected under the FSCS.</p>
<b>7.</b>	<p><b>Council &amp; Community Matters:</b></p> <p>a) Members noted the defib grant funding County Cllr Adams had provided details for has expired. Clerk has applied to London Hearts but no response received to date.</p> <p>b) Members resolved to respond to the South Warwickshire Local Plan Preferred Options 2025 Consultation, specifically Draft Policy Direction 2 – Potential New Settlements E1 Long Marston Airfield. Members to provide bullet points for Clerk to respond by the morning of Thursday 6<sup>th</sup> March.</p> <p>c) Members noted the email regarding the Worcestershire Minerals and Waste Local Development Scheme (February 2025 – November 2027) (<i>emailed 24.2.25</i>)</p> <p>d) Cllr Cotton will provide details to residents of Severn Trent Water's Community Fund which is currently open for applications.</p> <p>e) Members noted the update from CALC regarding Devolution. Cllrs Weller &amp; Pearson are attending the CALC session on 31<sup>st</sup> March.</p>
<b>8.</b>	<p><b>Meon Way Gardens:</b></p> <p>a) It has not been possible to meet with Persimmon homes regarding the submission of the consultation responses to the public open space area. Cllr Pearson is in the process of setting up a meeting. He will also bring up the points raised in the last meeting regarding the safety of the Persimmon site. Cllr McCluskey has taken photos evidencing the lack of security - unlocked and unopened gate and open windows, although following the theft of a number of fitted boilers security has now been enhanced.</p> <p>b) Following Cllr McCluskey's organisation of a community litter pick at Bennett's Rise, Meon Way Gardens, it was observed that a significant amount of the litter originated from social housing properties in the area. Clerk to contact Citizen Housing requesting a site visit.</p>
<b>9.</b>	<p><b>Neighbourhood Development Plan:</b></p> <p>a) Cllr Pearson will liaise with the Clerk to finalise the Locality Grant application.</p> <p>b) Cllr Pearson has contacted Brodie Planning requesting a timeline of the commencement of the NDP review. Once this has commenced, Clerk will initiate the Housing Needs Survey.</p>
<b>10.</b>	<p><b>The Close &amp; Recreation Field</b></p> <p>a) No monthly reports provided.</p> <p>b) Members discussed the provision of a boules court on the Recreation Field. Clerk to contact the resident requesting they provide further information demonstrating the need for this.</p> <p>c) Members noted the works on the grill at The Close have now been completed and all debris cleared away. Rooftop Housing has confirmed they will remunerate the Parish Council with half the costs.</p> <p>d) Members reviewed the recommendations from Heart of England regarding potential planting on the Recreation Field. The suggested tree planting in the proposed area had been previously considered and declined. Cllr Weller will consult with allotment holders regarding their views on hedging around the allotments and report back at the April meeting. Members expressed their support for this initiative and requested the Clerk to contact Heart of England to conduct a survey at The Close.</p> <p>e) Cllr Pearson provided photos of the surface outside the MUGA. He advised whilst there is some surface cracking he recommended weed spraying to delay further damage.</p> <p>f) Members noted the picnic benches on The Close have now been installed.</p>
<b>11.</b>	<p><b>Burial Ground :</b></p> <p>a) Cllr Weller spoke in depth with Simply Stone regarding the headstone maintenance quote and proposed that the quote is accepted. This was unanimously approved.</p> <p>b) Cllr McCluskey has taken some footage of the burial ground using a drone for Clerk to document on Parish Online.</p>
<b>12.</b>	<p><b>Streetlighting:</b> Members noted Severn Trent Water have refunded the monies for the streetlight repair on Priory Lane.</p>
<b>13.</b>	<p><b>Highway Matters:</b> Members noted:</p> <p>a) The road sweep for Priory Lane has been carried out.</p> <p>b) Severn Trent Water have carried out repair works at Priory Lane, Broad Marston following the recent complaint.</p>

	c) Cllr Shiers advised one oak bollard on Front St is missing by the post box, which a resident is storing. There are also 3 red reflectors and two white ones missing. Clerk to request Lengthsman re-install the bollard and replace the missing reflectors. To receive update from Cllr Shiers regarding the oak bollards on Front Street.
<b>14.</b>	<b>Lengthsman/Handyman Matters:</b> a) <b>Future Tasks:</b> - Weed spray the area outside the MUGA - Grip works – Steve Baker to carry out - Contact ken re bollard reinstallation on Front St b) The VAS data was noted.
<b>15.</b>	<b>Policy Reviews:</b> a) Statement of Internal Control – Members confirmed acceptance – next review Mar 26. b) Asset Register review - Members confirmed acceptance – Clerk to carry out a review in the summer and then annually thereafter. c) Data Protection & Information Security Policy – Members confirmed acceptance – next review Mar 27 unless there is a change in legislation d) To consider the adoption of an Investment Strategy Policy – deferred to April. e) Risk Assessment Procedure – Members confirmed acceptance – next review May 25.
<b>16.</b>	<b>Matters Raised by Members:</b> The following matters were raised by Council Members for consideration for future agendas: a) Clerk has received a request for an application form for the Parish Councillor vacancy. Once the application has been received, Cllr Weller to phone to discuss. b) There is a significant litter problem around the area of Sims Metal (UK) Ltd. Clerk to contact the Company.
<b>17.</b>	<b>Date of Next Meeting:</b> Council confirmed the date of the next Ordinary Parish Council Meeting on Monday 7 <sup>th</sup> April 2025 at 7.00pm in the Meon Vale Community Hall.
<b>18.</b>	<b>Closure of Meeting:</b> The Chairman closed the meeting at 21:05 hrs

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

## FINANCE

Verified & Confirmed Account Balances as at 3<sup>rd</sup> March 2025

Treasurers Account	5,823.23
Business Bank Instant	53,259.37
Total	59,082.60

## APPENDIX A – PAYMENTS

PAYMENT	PAYEE	DETAILS	TOTAL	VAT	NET
BACS	HMRC	Clerk & P C Tax & NIC	156.36		156.36
BACS	Mrs D Bowles	Clerk's Salary & Expenses	618.11		618.11
BACS	John Hyde	Lengthsman Works	81.20	0.00	81.20
BACS	Salford Priors PC	Printer Cartridge share	150.00		150.00
BACS	Grosvenor Lawn	The Close works	80.00	0.00	80.00
DD	Nest	Clerk's Pension	92.67		92.67
DD	O2	Mobile Phone	10.03	1.67	8.36
DD	Tomato Energy	Streetlight Energy	311.85	14.85	297.00

DD	Tomato Energy	Streetlight Energy	151.07	7.19	143.88
DD	Tomato Energy	Streetlight Energy	21.48	1.02	20.46
DD	Tomato Energy	Streetlight Energy	47.12	2.24	44.88
			1719.89	26.97	1692.92

**APPENDIX C – VAS DATA**

**Broad Marston Rd 1.2.25-14.2.25**

For Project: Broadmarston  
 Project Notes:  
 Location/Name: Incoming  
 Report Generated: 02/03/2025 14:23:38  
 Speed Intervals: 5 MPH  
 Time Intervals: Instant  
 Traffic Report From: 01/02/2025 00:00:00 through 14/02/2025 15:59:59  
 85th Percentile Speed: 33.1 MPH  
 85th Percentile Vehicles: 9761  
 Max Speed: 45 MPH on 02/02/2025 00:30:00  
 Total Vehicles: 11484  
 AADT: 840

**Volumes - weekly counts**

Time	5 Day	7 Day
Average Daily	872	820
AM Peak 08:00	85	67
PM Peak 15:00	89	77

**Speed**

Speed Limit: 30  
 85th Percentile Speed: 33.1  
 50th Percentile Speed: 27.8  
 10 MPH Pace Interval: 25.0 MPH to 35.0 MPH  
 Average Speed: 27.64

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	510	564	573	594	483	489	351
% over limit	30.0	29.6	31.1	33.1	32.6	32.1	28.3
Avg Speeder	33.3	33.6	33.3	33.7	33.4	33.2	33.6
Avg Speed	19.7	20.3	19.5	20.7	21.5	20.9	21.3

**Honeybourne Road – 14.02.25-28.02.25**

For Project: Honeybourne Road  
 Project Notes:  
 Location/Name: Incoming  
 Report Generated: 02/03/2025 14:14:26  
 Speed Intervals: 5 MPH  
 Time Intervals: Instant  
 Traffic Report From: 14/02/2025 15:00:00 through 28/02/2025 14:59:59  
 85th Percentile Speed: 43.1 MPH  
 85th Percentile Vehicles: 5235  
 Max Speed: 70 MPH on 20/02/2025 07:20:00  
 Total Vehicles: 6159  
 AADT: 439

**Volumes - weekly counts**

Time	5 Day	7 Day
Average Daily	444	418
AM Peak 08:00	35	34
PM Peak 16:00	40	36

**Speed**

Speed Limit: 30  
 85th Percentile Speed: 43.1  
 50th Percentile Speed: 35.4  
 10 MPH Pace Interval: 30.0 MPH to 40.0 MPH  
 Average Speed: 35.27

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	805	838	633	641	696	641	478
% over limit	75.7	74.5	77.3	77.1	76.6	78.4	80.5
Avg Speeder	38.4	37.9	38.5	38.7	38.1	38.3	38.3
Avg Speed	26.1	25.4	28.0	26.9	25.3	27.4	28.5